

## NOTICE TO BIDDERS

Notice is hereby given that sealed Bids are sought and requested by the **Wayne County Water & Sewer Authority** for **One 12' Steel enclosed service body w 88" canopy. To be mounted on owner provided cab and chassis.**

A complete Bid Package may be viewed and printed at no cost from the Authority web site, [www.wcwsa.org](http://www.wcwsa.org) after **Tuesday, December 4<sup>th</sup>, 2018**. Printed copies may also be obtained for a non-refundable fee of \$20.00 at the Office of the Wayne County Water & Sewer Authority. You may call Procurement Contact Derek Ceratt at 315-986-1929, make a request by FAX at 315-986-1687 or by email to [dceratt@wcwsa.org](mailto:dceratt@wcwsa.org) to request a printed copy be mailed to you upon receipt by the Authority of a check payable to the Wayne County Water & Sewer Authority for a non-refundable fee of \$20.00.

The Wayne County Water & Sewer Authority requests that all bids be presented in a plain sealed envelope marked **"SEALED BID /12' STEEL ENCLOSED SERVICE BODY W/ 88" CANOPY"**. A non-collusive bidding certificate and an Affirmation of Understanding of Agreement / Certificate of Compliance for Procurement of Services are required. **A manufacturer's specification sheet shall be provided on all items bid. It is the responsibilities of the Bidder to ensure they have received any and all Addendums associated with the bid, and have acknowledged and included that acknowledgement with the bid package.**

**All Questions are to be directed in writing to Procurement Contact Derek Ceratt by FAX at 315-986-1687 or E-mail at [dceratt@wcwsa.org](mailto:dceratt@wcwsa.org) no later than Friday, December 7th, 2018 at 4 p.m. prevailing time.**

**If you want to be considered as a bidder you must register your organization on or before Friday, December 7<sup>th</sup> at 4 p.m. prevailing time with the Wayne County Water & Sewer Authority via e-mail to Procurement Contact Derek Ceratt @ [dceratt@wcwsa.org](mailto:dceratt@wcwsa.org).**

**Bids are to be received no later than Thursday, December 13th at 11:30 a.m. prevailing time.** at the Wayne County Water & Sewer Authority office located at 3377 Daansen Road, Walworth, NY 14568 at which time they will be publicly opened and read.

The Wayne County Water & Sewer Authority Board reserves the right to reject any and all bids or to accept the bid it considers in the best interest of the Wayne County Water & Sewer Authority.

*BY DIRECTION OF THE WAYNE COUNTY WATER & SEWER AUTHORITY  
BOARD OF DIRECTORS*

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WAYNE COUNTY WATER AND SEWER AUTHORITY  
3377 Daansen Road  
Walworth, New York 14568

Designated Procurement Contact:  
Derek Ceratt, Technical Director

Phone 315-986-1929 / FAX 315-986-1687

## BID SPECIFICATIONS

12-foot Steel Enclosed Service Body with 88-inch Canopy

WAYNE COUNTY WATER AND SEWER AUTHORITY  
3377 Daansen Road  
Walworth, New York 14568

## BID SPECIFICATIONS FOR ONE (1) 12-foot Steel Enclosed Service Body with 88-inch Canopy

The Wayne County Water and Sewer Authority (The Authority) hereby requests written bids for one (1) 12-foot Steel Enclosed Service Body with 88-inch Canopy which shall meet the minimum requirements as described within the following pages.

### GENERAL PROVISIONS

*Pursuant to the State Finance Law sections 1399-j and 139-k, this Invitation for Bid includes and imposes certain restrictions on communications between the Authority and an Offerer/Bidder during the procurement process. An Offerer/Bidder is restricted from making contacts from the earliest notice of intent to solicit Invitation for Bid through the final award and approval of Procurement Contract by the Authority to other than the Authorities Designated Contact Person unless it is a contact this is among certain statutory exceptions set forth in State Finance Law section 139-j(3)(a). The Authorities Designated Contact Person for the Governmental Procurement, as of the date hereof is Jason Monroe, Director of Operations and is identified on the first page of these Bid Specifications. Authority employees are also required to obtain certain information when contacted during the restricted period and make a determination of the responsibility of the Offerer/Bidder pursuant to these two statutes. Certain findings of non-responsibility can result in rejection for contract award and in the event of two findings within a four year period the Offerer/Bidder is debarred from obtaining governmental Procurement Contracts. Further information about these requirements may be obtained from Jason Monroe, the Designated Contact Person.*

The Authority requires that each bid submitted shall show the gross selling price, excluding Federal Excise and Sales Tax for the 12-foot Steel enclosed Service Body and the year, make and model of said unit.

The complete unit shall be furnished and installed on a Wayne County Water & Sewer Authority supplied **2020 Peterbilt Model #348 Paccar PX-9 Diesel 3000 RDS Series w/ Allison automatic 4x2 w/ PTO provision, single axle conventional cab/chassis w/ trailer air brakes package.** The supplier of the cab and chassis will deliver the truck to the successful bidder. The Authority expects that the successful bidder will coordinate and work with the cab and chassis supplier to guarantee proper fit and function and to complete installation. The price or prices quoted shall include all installation, transportation and delivery charges fully prepaid to the Authority's Operations Center.

Each bidder is required to review the specifications as published and complete the bid package as requested. The bidder shall list on a separate sheet of paper any deviations, exceptions or variations to the conditions and specifications of this bid in sufficient detail to

allow the Authority to compare and evaluate said exceptions. This sheet shall be labeled "Exception to Bid Conditions and Specifications" and shall be attached to the bid.

All bids shall be submitted on the attached Bid Proposal Form, with all blanks fully and clearly filled in. No other form of bid will be considered. The Bidder must bid on all items to be considered a formal bid. No alteration, erasure or addition is to be made in the typed or printed matter of the specification or proposal.

Prices and information required by the proposal, except signature of the bidder, shall be typed or clearly printed in pen. Bids written in pencil may be rejected. The Authority Board shall interpret or reject illegible or vague bids and the Board's decision shall be final. All signatures must be signed in ink.

Each bid will be received with the understanding that the acceptance thereof in writing by the Board of Directors, to furnish any or all of the items described therein, shall constitute a contract between the bidder and the Authority.

It is mutually understood and agreed that the bidder shall not assign, transfer, convey, sublet or otherwise dispose of the contract or of his right, title or interest therein, or his power to execute such contract to any other person, company or corporation without the previous consent, in writing, of the Board of Directors.

The bidder acknowledges that he is familiar with Article 5-A of the General Municipal Law and agrees to be bound by and to comply with the provisions thereof.

The Authority will pay the full amount of the accepted bid within thirty (30) days after the first regularly scheduled Board meeting, following the date when the said unit has been delivered in proper condition and accepted by the Authority.

The equipment bid shall be a new model of current design and production. Standard items appearing in the manufacturer's published specifications furnished by the bidder shall be included in the bid unless otherwise noted. **Bidders must submit with their bid, the latest printed specification sheet and advertising literature relevant to the equipment that is bid with exact equipment provided on the Service Body highlighted or the factory prepared build sheet from the manufacturer outlining the provided equipment.** The data provided shall enable the Director of Operations, Executive Director and Board of Directors the opportunity to determine whether the equipment bid complies with the intent of the specifications as set forth by the Board.

Bidder declares that the bid is made without any connection with any other bidder submitting a bid for the same item and is in all respects fair and without collusion or fraud. A signed Non-Collusive Bidding Certificate, a Bidders Affirmation of Understanding and Agreement/Certification of Compliance and an Offer of Disclosure of Prior Non-Responsibility Determinations are all required with the bid submission. Copies of all of these forms are attached.

Bidders are cautioned to verify their bids before submission. Bids, amendments or requests for withdrawal of submitted bids received by the Authority after the time specified for opening will not be considered.

All bids must be placed in a sealed envelope, addressed to the Wayne County Water and Sewer Authority located at 3377 Daansen Road, Walworth, New York 14568. The envelope shall be marked “**SEALED BID /12’ STEEL ENCLOSED SERVICE BODY W/ 88” CANOPY**”. **All bids must be received no later than 11:30 am. on Thursday, December 13, 2018**, at which time they will be publicly opened and read at the Authority Operations Center at 3377 Daansen Road, Walworth, New York 14568.

Awards will be made to the lowest responsible bidder as will best promote the public interest, taking into consideration the reliability of the bidder, the quality of the materials, equipment or supplies to be furnished, their conformity with specifications, the purpose for which required, terms of the delivery and availability of parts “in stock.” The bidder must be an authorized dealer. Bidder shall be prepared to give a complete demonstration of the merits of the equipment offered as directed by the purchaser.

The decision with respect to the submitted bids will be made at the Board’s discretion and all bids submitted shall be kept firm and in full force and effect until such date or until a decision is made by the Authority Board of Directors.

The Authority shall reserve the right to waive any informalities or to reject any or all bids and have the ability to award to other than the low bidder based on compliance with this specification.

## GENERAL

All Specifications listed are intended to be considered as **MINIMUM** and any specifications submitted for approval must meet these minimums or exceed them to be considered for purchase by the Wayne County Water and Sewer Authority. Any Specific Items listed or named within this document are to be considered as general, **UNLESS OTHERWISE NOTED**, and are listed or highlighted only to establish a base for comparison when it becomes necessary to award the contract for purchase.

Requested equipment shall be a production model as outlined in the bid specifications and for which manufacturers’ equipment listings are available. Modifications to meet these specifications shall not be permitted. All operating specifications are based on current SAE standards and shall be the basis for determining compliance with specified requirements. The 12-foot Steel Enclosed Service Body with 88-inch Canopy shall meet all OSHA, EPA and PESH requirements in effect on the date the Service Body was manufactured and all components shall be painted before assembly with lead free paint. Material shall be treated to resist rust, corrosion and wear as needed.

## **Specifications:**

Reading model # HDR-144A Dual Wheel Classic II 12' steel enclosed heavy duty service body w/ 88" canopy.

Streetside First Vertical Compartment: 36" wide x 40" high x 21-1/2" deep w/ four (4) adjustable shelves and dividers.

Streetside Second Vertical Compartment: 32" wide x 40" high by 21-1/2" deep w/ two (2) adjustable shelves and dividers

Streetside Horizontal Compartment: 49-3/4" wide x 18-1/2" high x 21-1/2" deep w/ one (1) shelf w/ a retainer tab.

Streetside Rear Vertical Compartment: 26-1/4" wide x 40" high x 21-1/2" deep w/ three (3) adjustable shelves and dividers.

Curbside First Vertical Compartment: 36" wide x 40" high x 26" deep w/ two (2) adjustable shelves and dividers. The depth of 26" is above floor line only.

Curbside Second Vertical Compartment: 32" wide x 40" high x 26" deep w/ two (2) adjustable shelves and dividers. The depth of 26" is above floor line only.

Curbside Horizontal Compartment: 49-3/4" wide x 18-1/2" high x 21-1/2" deep with one shelf w/ retainer tab and a base shelf and dividers.

Curbside Rear Compartment: 26-1/4" wide x 40" high x 21-1/2" deep w/ two (2) adjustable shelves and dividers and a four (4) 3" high Grip-N-Glide Drawers on Grant Slides and three (3) adjustable dividers per drawer (One shelf above drawer assembly, one shelf below).

- Heavy Duty 18 gauge compartment doors w/ hidden hinges, galvanized shelves and shelf dividers, nitrogen strut doors, stainless steel rotary locks, paddle handles, and a dual pro seal system.
- Spring loaded master lock arrangement for streetside and curbside exterior compartments.
- Exterior and interior of body is powder coated white.
- Thru tunnel box between floor and chassis frame in the first and second vertical compartments on the curbside (Accessible only from curbside).
- LED strip lighting installed across the top and down both sides in each exterior compartment streetside and curbside.

- Set of heavy duty wheel chock holders w/ retainer bar in wheelhouse panel on the streetside along w/ two (2) Worden steel wheel chocks.
- 88” tall steel canopy body w/ Hansen roll up door.
- Three (3) full length shelves in the interior compartment streetside. Curbside shelving is shortened by 30” at rear creating a closet to store lengthy items and 29” from front due to the compressor cooler.
- Canopy to have a 29”long x 16-1/8” high x 21-1/8” deep notch at curbside front closed off from cargo area to house cooler assembly for Boss underdeck compressor
- Bolt-on raised metal access cover to enclose the cooler area
- Twelve (12) punched metal drop down doors (6 streetside, 6 curbside) inside cargo area on the first, second, and third shelving units. The first columns of drop down doors on the streetside closest to the bulkhead are eliminated.
- 18”x10” utility hook mounted on interior bulkhead wall to facilitate and secure large hoses.
- 18” deep rear platform extension w/ grip strut access step on curbside. (Painted safety yellow) (See picture below for rear platform design)





- Double step grip strut cable steps bolted to streetside rear of platform (painted safety yellow)
- Compartment in rear platform extension w/ a flip up access door on streetside top. Compartment shall be as large as possible with a minimum of depth of 4"
- 24" grab handles on both sides of the roll up door and a 14" grab handle mounted on a 45 degree angle on the access step away step. (All grab handles are painted safety yellow).
- Cross view mirror installed streetside near roofline.
- Body is equipped w/ a LED lighting/marker kit.
- Two (2) 4-1/2" round LED S/T/T mounted on rear cross member of platform extension, one per side.
- Two (2) 4-1/2" round clear LED reverse lights mounted on rear cross member of platform next to the S/T/T lights, one per side.
- LED red and yellow clearance and marker lights installed in canopy, front and rear.
- Ladder rack for extension ladder mounted on the passenger side above the compartments
- Two (2) spring loaded stainless steel cone holders mounted to front bumper
- 6" Wilton 28811 855M bench vise w/ integral pipe clamp on the bottom jaws and bumper mount plate, location is TBD.
- Class V receiver tube incorporated on hitch plate w/ a 55,000 lb. rated pintle hook above it. Exact pintle height is TBD at time of order.
- Pair of emergency and service glad hands connections for trailer air brakes. (Chassis will be equipped with factory installed trailer air brakes package.)
- Two (2) 7 pin trailer brake electrical sockets. One of the sockets is flat, and the other is round.
- Two (2) LED Betts #315501 adjustable swivel work lights mounted on each side of rear near the roof. One per side
- Whelen R1LPPCA amber LED light bar mounted to roof of cab.

- Four (4) Whelen TL1A amber LED mini strobes installed on rear of the body. Two (2) installed on each side near roof line and two (2) installed approximately 12” above rear platform area.
- Four (4) M6V2AC amber LED warning lights w/ black bezels (2) mounted each side near roof line. Exact location TBD. Controlled by switch in cab.
- All rear and side warning lights are synced together (on factory default pattern)
- Whelen LED PELCB light installed above center of roll-up door. It is to be wired to come on when door is opened and ignition key is in the “ON” position. Indicator in cab to light up when door is open. The indicator light is to be wired next to up fitter switches
- Four (4) 26-1/2” LED 12 volt ceiling lights mounted to inside of canopy roof. Lights are to be wired to switch in cargo area streetside rear corner.
- Dimensions 3000 watt inverter w/ two (2) 12 volt 31 series deep cycle batteries mounted on the base of the first vertical compartment on the curbside. Inverter to have remote “ON” “OFF” switch in cab. Inverter is to be mounted so that receptacles are accessible.
- One (1) 110v outlet connected to the inverter to be mounted in the streetside horizontal compartment.
- Rosco STSK 5465 rear camera system w/ a 5” monitor is to be installed.
- LED license plate light is to be mounted on rear of streetside compartment.
- Triangle Safety Flare Kit (shipped loose and installed by customer).
- Two (2) non script mud flaps mounted behind rear tires.
- All switches are clearly labeled.

BID PROPOSAL FORM  
WAYNE COUNTY WATER AND SEWER AUTHORITY

**Base Bid:**

Total for base upfit including delivery to WCWSA 3377 Daansen Rd Walworth, NY 14568

Total \$ \_\_\_\_\_  
Figures

\_\_\_\_\_  
Written

**Options: Options must be ordered at time of build.**

**Option 1:** Boss Rotary Screw Underdeck Compressor Package

- 185 CFM w/ 110 psi continuous air pressure
- Manual spring rewind 50' x 3/4" hose rated to a max pressure of 300psi
- Hose reel to be mounted in the second vertical compartment on the curbside

Total \$ \_\_\_\_\_  
Figures

\_\_\_\_\_  
Written

**Option 2:** Pipe Rack & shovel holder mounted behind the cab, in front of the body. This rack shall be made out of steel pipe, sheet goods as well as expanded metal. Measurements are approximately 5' wide, 6' tall and have a center divider that looks like the front and back. The spacing between the 2 compartments of the rack is approximately 12". Each of the compartments shall have 2 safety chains on each side with spring loaded hasp to prevent pipe from rolling out. Shovel compartment shall be incorporated below the pipe rack. This will be a thru compartment with a flip up door on the passenger side to fully encapsulate standard flat and spade shovels. Pipe rack as well as shovel holder shall be powder coated body color. (See pictures below for more details)

Total \$ \_\_\_\_\_  
Figures

\_\_\_\_\_  
Written

# PIPE RACK AND SHOVEL HOLDER



**INSTALLATION AND DELIVERY**

The cab and chassis supplier will deliver the truck to the successful bidder. The Authority expects that the successful bidder will coordinate with the cab and chassis supplier to guarantee proper fit and function and to complete installation. The price or prices quoted shall include all installation, transportation and delivery charges fully prepaid to the Authority's Operations Center.

**MATERIALS AND DESCRIPTION AS PRESENTED IN BID SPECIFICATIONS:**

COMPANY NAME: \_\_\_\_\_

COMPANY  
REPRESENTATIVE: \_\_\_\_\_

COMPANY PHONE NUMBER: \_\_\_\_\_

***'Exception to Bid Conditions and Specifications'***

Bid Specification Exceptions (note here) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
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**WAYNE COUNTY WATER AND SEWER AUTHORITY**

**NON-COLLUSIVE BIDDING CERTIFICATE**

Pursuant to Section 103-d of the General Municipal Law, and Section 139-d of the State Finance Law, I affirm as true and under the penalties of perjury the following statement:

- (a) By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies, as to its own organization, under penalty or perjury, that to the best of knowledge and belief:
  - (1) The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor.
  - (2) Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and
  - (3) No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.

Bidder: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

**Certificate of Compliance**

**Under**

**State Finance Law Sections 139-j and 139-k**

The undersigned, \_\_\_\_\_, being the President of \_\_\_\_\_, the bidder ("Company") in connection with the procurement of \_\_\_\_\_ ("Procurement") issued by the Wayne County Water & Sewer Authority ("Authority") hereby certifies that:

- (i) The Company is aware of, understands and agrees to comply with the recently enacted prohibitions on procurement lobbying as defined and set forth in the Lobbying Act, as amended by Chapter 1 of the Laws of 1995;
- (ii) Neither the Company, nor any of its officers, directors, employees, or agents, has attempted to influent the Procurement in a manner that would result in a violation of the Public Officers Law and/or the Authority's Code of Ethics;
- (iii) There have been no findings of non-responsibility against the Company due to violations of the provisions of State Finance Law Section 139-j(3) or otherwise within the previous four years by any governmental entity;
- (iv) All information provided to the Authority by or on behalf of the Company in connection with the Procurement pursuant to State Finance Law Section 139-j and/or Section 139-k or otherwise is complete, true and accurate;
- (v) Neither the Company, nor any of its officers, directors, employees, or agents, has made any inappropriate or illegal contacts with the Authority in connection with the Procurement; and
- (vi) The Company understands and agrees that the Authority reserves the right to cancel any contract resulting from the Procurement in the event this certification is found to be intentionally false or intentionally incomplete.

IN WITNESS WEREOF, I have hereunto subscribed my name this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ on behalf of the Company.

\_\_\_\_\_  
President

## Offerer Disclosure of Prior Non-Responsibility Determinations

Name of Individual or Entity Seeking to Enter into the Procurement Contract:

\_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Name and Title of Person Submitting this Form: \_\_\_\_\_

\_\_\_\_\_

Contract Procurement Number: \_\_\_\_\_

Date: \_\_\_\_\_

1. Has any Governmental Entity made a finding of non-responsibility regarding the individual or entity seeking to enter into the Procurement Contract in the previous four (4) years? (Please circle):

No

Yes

If yes, please answer the next questions:

2. Was the basis for the finding of non-responsibility due to a violation of State Finance Law §139-j? (Please circle):

No

Yes

3. Was the basis for the finding of non-responsibility due to the intentional provision of false or incomplete information to a Governmental Entity? (Please circle):

No

Yes

4. If you answered yes to any of the above questions, please provide details regarding the finding of non-responsibility below.

Governmental Entity: \_\_\_\_\_

Date of Finding of Non-responsibility: \_\_\_\_\_

Basis of Finding of Non-Responsibility: \_\_\_\_\_

\_\_\_\_\_

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(Add additional pages as necessary)

5. Has any Governmental Entity or other governmental agency terminated or withheld a Procurement Contract with the above-named individual or entity due to the intentional provision of false or incomplete information? (Please circle):

No	Yes
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6. If yes, please provide details below.

Governmental Entity: \_\_\_\_\_

Date of Termination or Withholding of Contract: \_\_\_\_\_

Basis of Termination or Withholding: \_\_\_\_\_

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(Add additional pages as necessary)

Offerer certifies that all information provided to the Governmental Entity with respect to State Finance Law §139-k is complete, true and accurate.

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Signature

Name: \_\_\_\_\_ Title: \_\_\_\_\_