

**WAYNE COUNTY WATER AND SEWER AUTHORITY
BOARD MEETING MINUTES**

Meeting of: June 23, 2015

Location: Wayne County Water & Sewer Authority Operations Center, Walworth, New York

Present: Raymond Walvoord, Jean Johnson, LaVerne Blik, David Scudder, Rick Stevens

Absent: David Lyon, Mark Graf, Robert Hutteman, Gerald Fremouw

Advisors Present: Michael Howard, Boylan Code

Staff Present: Martin J. Aman, Executive Director
Jason Monroe, Director of Operations
Demaris Verzulli, Secretary of the Meeting
Sheryl LaDelfa, Accounting Manager (Financials portion only)

Visitors: None

In the absence of Chairman David Lyon, Vice Chairman Raymond Walvoord called the meeting to order at 4:05 p.m.

I. Chairman's Report

Adoption of Minutes: Mr. Scudder moved, Mr. Blik seconded and all members present unanimously approved the following resolution:

RESOLVED, that the minutes of the May 26, 2015 meeting of the Wayne County Water and Sewer Authority be accepted with no changes.

Correspondence: None

II. Treasurer's Report

Ms. Johnson presented the warrant and bills.

After due discussion and deliberation, Mr. Scudder moved, Mr. Stevens seconded and all members present unanimously approved the following resolution:

RESOLVED, that the following statements are hereby authorized and directed to the Treasurer for payment: Water Authority Operational – (includes all) vouchers 15-555 to 15-661 totaling \$296,794.98.

Ms. Johnson presented the Financial Statements for the month of May. After due discussion and deliberation, Mr. Blik moved, Ms. Johnson seconded and all members present unanimously approved the following resolution:

RESOLVED, that the Wayne County Water and Sewer Authority's Monthly Financial Statements for May 2015 be approved and accepted.

Ms. LaDelfa reported that although the use by customers of on-line and phone payments by credit or debit card is less than she had hoped, the use has increased steadily since October, with an average of 6% of payments being made through Paymentus.

III. Agenda Items

Governance Committee

Mr. Aman reported that the Governance Committee is short one member and he would like the board to appoint Mr. Fremouw to that committee. After due discussion and deliberation, Mr. Bliet moved, Mr. Scudder seconded and all members present unanimously approved the following resolution:

RESOLVED, that Gerald Fremouw be appointed as a member of the Governance Committee of the Wayne County Water and Sewer Authority.

Town/Village of Lyons Update

Mr. Aman reported that the agreement with the Town of Lyons was signed and effective on June 1, 2015. He will be meeting with Karen DeSain to review the closing of the village books in regard to obligations of the Authority or the town.

Village of Wolcott Sewers Update

Mr. Aman reported that the Regional Plant continues to receive the full flow from the Village of Wolcott, including a fair amount of infiltration and inflow due to the recent rains. Flows from Red Creek also peaked very high during this weather. Illegal inflow is a sensitive political issue, and the Authority has to depend on the villages to enforce this. The Wolcott flows have raised some moderate operational challenges, such as grit, papers and rags; a larger dumpster has been ordered. Additionally an organism familiar to operator Seth Galek from his work at the village plant has appeared and been sent away for analysis.

Blind Sodus Bay Sewers Update

Mr. Aman reported that the project is going well. The contractor is a good one and the project is expected to be finished by the end of August. Because Pump Station 4 covers both the Blind Sodus Bay project and Fairhaven, Authority personnel have been working with Cayuga County Water and Sewer Authority to establish optimum rates of bioxide use, hoping by introducing fresh water the use of the chemical can be reduced.

Port Bay Sewers Update

Mr. Aman reported that the project is moving along well and remains on course for a 2017 construction start. The Town of Wolcott has adopted a sewer connection ordinance, which is moderately aggressive in requiring hookups.

Marion Water Projects

Mr. Aman reported that last year's Marion project has been closed out. Mr. Monroe reported that as of today 7,700 feet of main have been installed in the Owls Nest Area project and the first section, Russell Road, has just received approval from the Department of Health. Customers in that area can now hook up. The directional drilling has not been completed because the contractor ran into rock and that has slowed the work. In the pending Marion Southeast Water District project, a meeting has been scheduled with the archeologist for review of the project.

Town of Macedon Update

Mr. Aman reported that he contacted Supervisor Bill Hammond in regard to the lease agreement that awaits Macedon Town Board approval. Mr. Hammond explained that at the first June meeting, certain members of the board favored waiting to finalize an agreement since the dissolution of Macedon Village could mean the town would be contracting with the Authority for sewer plant operation as well. Mr. Aman made it clear that the Authority would be able to negotiate a changed or additional contract and he expects the Macedon board to approve the pending contract at its meeting this week.

Water Service Connection Fees

Mr. Aman informed the board that the current rate for a water service installation has been in effect for about eight years, and costs have gone up, especially for lead-free brass. A cost analysis of some representative service installations was done and fees charged by nearby communities and other authorities were gathered. Mr. Aman is recommending that the board raise the rate for a one-inch service with a three-quarter inch meter from the present rates of \$1,200 in the western area and \$1,300 in the eastern area to a uniform \$1,600. He would like this to be effective as of January 1, 2016, and to keep the current rate for projects that have already begun, such as the two Marion projects. The new rate will be advertised and letters sent to residents of pending projects explaining that the rate will be held at \$1,200 for them if they apply within a specified time. The county still has grant money available for residents for whom the cost of a water service installation would be a hardship. After due discussion and deliberation, Mr. Stevens moved, Ms. Johnson seconded and all members present unanimously approved the following resolution:

RESOLVED, that the water service connection fee for a one-inch water service with a three-quarter inch meter be raised to \$1,600 effective January 1, 2016, with the exception of recent new projects where the existing rate of \$1,200 was identified in the informational packages and at public meetings. In these cases the existing rate will be held for a period of up to six months after project completion, and residents notified by letter of such a timetable.

Solar Project Investigation Update

Mr. Aman reported that since the last board meeting when the board authorized engaging Larsen Engineers to investigate the possibility of a solar installation, Larsen has been issued a check and is proceeding with the task. Ms. LaDelfa has given Mr. Shrivastava information on electricity costs and usage, and Mr. Aman expects to have more information at the next board meeting.

Monthly Report

Mr. Monroe presented his monthly report. There were two water service repairs in the last month, ten new water service installations (seven in the western area and three in the eastern) and two hydrants replaced. The main focus has been on addressing the large loss factor in the Village of Lyons water system. There have been some readily observed problems that have been fixed, and a hydrant program has been started. Leak detection is in progress with listening and correlation. Approximately thirty hydrants have been deemed in need of repair or replacement. They will be addressed as time and funds permit. Working on water mains in streets with concrete and rebar is unfamiliar and difficult. Mr. Monroe expects that Tom Gowan in Lyons will be a key employee in operation of the former village water system.

There being no further business to come before it, upon a motion by Mr. Stevens, seconded by Ms. Johnson the meeting was adjourned at 5:25 p.m.

Respectfully submitted: _____
Demaris Verzulli, Secretary of the Meeting