

**WAYNE COUNTY WATER AND SEWER AUTHORITY
BOARD MEETING MINUTES**

Meeting of: May 23, 2017

Location: Wayne County Water & Sewer Authority Operations Center, Walworth, New York

Present: LaVerne Blik, Jean Johnson, David Scudder, Dan LaGasse, Robert Hutteman, Mark Humbert, Kelley Allen

Absent: Rick Stevens, William Hammond

Advisors Present: Michael Howard, General Counsel

Staff Present: Martin J. Aman, Executive Director
Jason Monroe, Director of Operations
Demaris Verzulli, Secretary of the Meeting
Derek Ceratt, Executive Administrative Assistant
Sheryl LaDelfa, Accounting Manager (Financials portion only)

Visitors: None

Chairman LaVerne Blik called the meeting to order at 4:00 p.m.

I. Chairman's Report

Adoption of Minutes: Mr. LaGasse moved, Mr. Scudder seconded and all members present approved the following resolution:

RESOLVED, that the minutes of the March 28, 2017 and April 20, 2017 meetings of the Wayne County Water and Sewer Authority be accepted with no changes.

Mr. Allen and Mr. Ceratt entered the meeting.

Correspondence: None

II. Treasurer's Report

Ms. Johnson presented the warrant and bills from the April meeting.

After due discussion and deliberation, Mr. Scudder moved, Mr. LaGasse seconded and all members present unanimously approved the following resolution:

RESOLVED, that the April abstract, vouchers 17-514 to 17-650 totaling \$448,074.06, having been paid before audit, be accepted.

Ms. Johnson presented the current warrant and bills.

After due discussion and deliberation, Mr. Scudder moved, Mr. Hutteman seconded and all members present unanimously approved the following resolution:

RESOLVED, that the following statements are hereby authorized and directed to the Treasurer for payment: Water Authority Operational – (includes all) vouchers 17-651 to 17-825 totaling \$423,580.07.

Mr. Humbert entered the meeting.

Ms. Johnson presented the Financial Statements for the month of March. After due discussion and deliberation, Mr. Humbert moved, Mr. Hutteman seconded and all members present unanimously approved the following resolution:

RESOLVED, that the Wayne County Water and Sewer Authority's Monthly Financial Statements for March 2017 be approved and accepted.

Ms. Johnson presented the Financial Statements for the month of April. After due discussion and deliberation, Mr. Hutteman moved, Mr. Humbert seconded and all members present unanimously approved the following resolution:

RESOLVED, that the Wayne County Water and Sewer Authority's Monthly Financial Statements for April 2017 be approved and accepted.

III. Agenda Items

Mr. Aman introduced Derek Ceratt to the board members who had not yet met him. Mr. Ceratt will be working with him, Mr. Monroe and the administrative staff as an executive assistant.

Equipment Purchase Recommendations

Mr. Monroe reported that last month he had discussed with the members present the purchase of a vibratory roller, which is needed for use in road crossing, driveway repairs and repairs in village streets. He obtained three quotes as required, and the best option is a used 1.5 ton roller from Altra Rental & Supply at a cost of \$10,500. Mr. Allen endorsed this brand of roller as durable and having a short turning radius. No motion is necessary for a purchase under the bidding threshold, but Mr. Monroe wished to notify the board of the purchase.

Mr. Aman reported that it has become necessary to obtain a dump truck capable of hauling the Bobcat excavator and its trailer. Purchasing a new truck on state bid would mean an unacceptable delay of six to ten weeks. Bids for a used truck were solicited and three were received. Two of the vehicles were undesirable but the third one was inspected by David Bodak and appears to be a good value at \$49,500. It is a 2008 Ford F750 dump truck with 23,581 miles. This would be an additional vehicle in the Authority fleet, and it would require some modifications costing approximately \$3,000. After due discussion and deliberation, Mr. Hutteman moved, Mr. Humbert seconded and all members present unanimously approved the following resolution:

WHEREAS, the Members of the Authority, in accordance with Article 8 of the Authority's Procurement Policy, make the following determinations: (i) the proposed awardee has been found to be responsible; (ii) the proposed awardee has complied with the Authority's Procurement Policy; (iii) the proposed awardee has disclosed all information required by the Authority's Procurement Policy; and (iv) the procurement process did not involve conduct that is prohibited by the Public Officers Law and the Authority's Procurement Policy.

THEREFORE, BE IT RESOLVED, that the Director of Operations be authorized to award the bid for a used dump truck to Twin Auto Sales of Spencerport, New York for a used 2008 Ford F750 dump truck VIN 3FRXF75F78V668175 for the price of \$49,500.

Update on Building Expansion – Bonding Resolution

Mr. Aman reported that bids were received for the building expansion and they came in higher than expected. The low bidder is Building Innovation Group, Inc. of East Rochester. Mr. Aman presented a revised budget for the project, which included a new item: a fuel monitoring system. This budget has been tailored for the bonding resolution at the advice of consultant Charles Schachter. The second element in the bonding resolution is the Regional Wastewater Plant roof replacement and upgrade project. It is prudent to replace the failed shingle roofs with metal roofs and rehabilitate the exterior of the digester structures. Mr. Aman reported that the officers of the board had a work session to discuss the options, and the consensus was to pay the cost of painting the Bunker Hill water tank out of the capital reserve and put the two building projects into the bond. Chuck Bastian of Bernard P. Donegan provided bonding information and payment structures. The Authority's existing bond payment is approximately \$100,000 per year and will be paid off in 2021. The new bond would require an annual payment of approximately \$187,000 per year for ten years but it is not necessary at this time to choose to bond for five or ten years. If needed, the capital reserve can legally be used to make bond payments. Mr. Aman will organize another work session with Chuck Bastian in a month and it is expected to close on the bond in August.

On a motion duly made by Mr. Scudder and seconded by Mr. Hutteman the following resolution was placed before the members of the Wayne County Water and Sewer Authority:

RESOLUTION TAKING OFFICIAL ACTION TOWARD AND AUTHORIZING THE ISSUANCE BY THE WAYNE COUNTY WATER AND SEWER AUTHORITY OF ITS WATER AND SEWER SYSTEM REVENUE BONDS IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$1,650,000.

WHEREAS, by Title 8-E of Article 5 of Chapter 43-A of the Consolidated Laws of the State of New York, as amended, (hereinafter collectively called the "Act"), the Wayne County Water and Sewer Authority (hereinafter called the "Authority") was created with the authority and power to acquire, construct and develop water supply systems, water distribution systems, sewerage treatment facilities and sewerage disposal systems, and to own, operate, maintain, repair, improve, reconstruct, enlarge and extend such water supply systems, water distribution systems, sewerage treatment facilities and sewerage disposal systems in the manner and subject to the limitations imposed by said act and to borrow money and issue negotiable bonds or notes for its corporate purposes and to fix and collect rates and charges for the use of the facilities of or services rendered by the Authority as authorized by the Act; and

WHEREAS the Authority has previously entered into a certain Indenture of Trust, dated as of March 1, 2001, (the "Original Indenture") originally with HSBC Bank USA, as trustee and currently with U.S. Bank National Association, as successor trustee thereunder (the "Trustee"), pursuant to which the Authority may provide for the issuance, from time to time, of its Water and Sewer System Revenue Bonds and Bond Anticipation Notes to finance or refinance the acquisition, construction, reconstruction and installation of certain additional improvements to the Authority's water and sewer system facilities, and

WHEREAS, the Authority has previously issued multiple series of its Water and Sewer System Revenue Bonds pursuant to the Original Indenture, as supplemented from time to time by Supplemental Indentures entered into in accordance with Article II of the Original Indenture between the Authority and the Trustee (such Indenture of Trust, as amended, modified and supplemented from time to time by one or more Supplemental Indentures, being hereinafter referred to as the "Indenture"); and

WHEREAS, the Authority now proposes to undertake certain capital improvements (collectively the "Project") consisting of:

- (1) the renovation of and the construction of an addition to the Authority's Operations Center building located at 3377 Daansen Road in Walworth, New York, including (i) construction of an approximately 3,000 square foot main level building addition on the east end of the building with an approximately 850 square foot partial basement under such addition; (ii) interior renovations of approximately 3,500 square feet of main level of the existing building; (iii) site work, including septic system upgrades, driveway and parking modifications, lighting, and other associated site improvements; (iv) the acquisition and installation in and the foregoing improvements of original furnishings, equipment, machinery, apparatus, appurtenances and incidental improvements; and (v) all ancillary and appurtenant improvements, costs and expenses related to the foregoing; and
- (2) improvements at the Red Creek Regional Wastewater Facility located at 6765 Ford Road in Red Creek, New York, consisting of (i) replacement of the roof on the process (main) building; (ii) replacement of the roof on the influent building; (iii) cleaning and recoating the exterior surfaces of the digester structures as necessary; and (iv) all ancillary and appurtenant improvements, costs and expense related to the foregoing; and

WHEREAS, in order to provide for the financing of the cost of the Project, the Authority now proposes to authorize the issuance, pursuant to the Indenture, of up to \$1,650,000 principal amount of its Water and Sewer System Revenue Bonds in one or more series and in anticipation of the issuance of such bonds, the issuance, in one or more series, of up to \$1,650,000 Water and Sewer System Revenue Bond Anticipation Notes (the specific terms, interest rates and actual principal amounts of each such series of such bonds or notes to be approved by subsequent resolutions of this Board and determined pursuant to supplemental indentures to the Indenture to be executed in connection therewith).

NOW, THEREFORE, BE IT RESOLVED by the Wayne County Water and Sewer Authority as follows:

Section 1. It is desirable and in the public interest of the Authority, and the Authority is hereby authorized, to issue and sell its Water and Sewer System Revenue Bonds in one or more series, in accordance with the Indenture, in the aggregate amount of up to \$1,650,000 (the "Bonds") for the purposes of financing the cost of the Project, and in anticipation of the issuance of the Bonds, to issue its Water and Sewer System Revenue Bond Anticipation Notes, in one or more series under the Indenture, in the aggregate principal amount of up to \$1,650,000 (the "Notes") with the specific terms, interest rates and actual principal amount of each such series of Bonds or Notes to be approved by subsequent resolutions of this Board and determined pursuant to supplemental indentures to the Indenture to be executed in connection therewith).

Section 2.

(a) Each Series of the Bonds and Notes shall be issued solely for the purpose of providing funds to finance the Project and pay certain costs incidental to the issuance thereof.

(b) The Bonds and Notes and the interest thereon are not and shall never be a debt of the State of New York or Wayne County, New York, and neither the State of New York nor Wayne County, New York shall be liable thereon.

(c) The Bonds and Notes, together with interest payable thereon, shall be special obligations of the Authority, payable solely from the revenues and receipts derived from operation of the Authority's water and sewer system facilities and from the enforcement of the security provided by the Indenture.

Section 3. The Authority is hereby authorized to expend current funds of the Authority on the capital costs of the Project and to reimburse such expenditures with the proceeds of the Bonds or the Notes. This Resolution shall constitute the adoption of "official intent" (within the meaning of the United States Treasury Regulations Section 1.150-2(d)) with respect to issuance of the Bonds or Notes and the original expenditures which are reasonably expected to be reimbursed from the proceeds of the Bonds or Notes.

Section 4. It is hereby found and determined that all formal actions of the Authority concerning and relating to the adoption of this resolution were adopted in an open meeting of the Authority; and that all deliberations of the Authority and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements.

Section 4. This resolution shall take effect immediately.

Section 6. All prior resolutions or parts thereof inconsistent with this resolution are hereby repealed to the extent of such inconsistency.

After due discussion and deliberation, the question of the adoption of the foregoing Resolution was duly put to vote on roll call, which resulted as follows:

Mr. Hutteman	VOTING	Aye
Mr. Humbert	VOTING	Aye
Ms. Johnson	VOTING	Aye
Mr. Allen	VOTING	Aye
Mr. LaGasse	VOTING	Aye
Mr. Scudder	VOTING	Aye
Mr. Bliet	VOTING	Aye

The Resolution was thereupon declared duly adopted.

Mr. Aman advised that the apparent low bidder for the Operations Center addition and renovation, Building Innovation Group, had provided the most competitive and responsive proposal overall. Some discussion ensued. Mr. Aman noted that Building Innovation Group is well thought of by MRB Group and recently built the McAlpin/Sports Depot building in Walworth. Mr. Aman recommends awarding the base contract to Building Innovation Group as the lowest responsible bidder. Mr. Scudder moved, Mr. Hutteman seconded and Mr. Bliet called for a roll call vote on the following resolution:

WHEREAS, the Members of the Authority, in accordance with Article 8 of the Authority's Procurement Policy, make the following determinations: (i) the proposed awardee has been found to be responsible; (ii) the proposed awardee has complied with the Authority's Procurement Policy; (iii) the proposed awardee has disclosed all information required by the Authority's Procurement Policy; and (iv) the procurement process did not involve conduct that is prohibited by the Public Officers Law and the Authority's Procurement Policy;

THEREFORE, BE IT RESOLVED, that the base bid plus allowance for the Operations Center building addition and renovation be awarded to Building Innovation Group, Inc. of East Rochester, New York for the price of \$973,103.

After due discussion and deliberation, the question of the adoption of the foregoing Resolution was duly put to vote on roll call, which resulted as follows:

Mr. Hutteman	VOTING	Aye
Mr. Humbert	VOTING	Aye

Ms. Johnson	VOTING	Aye
Mr. Allen	VOTING	Aye
Mr. LaGasse	VOTING	Aye
Mr. Scudder	VOTING	Aye
Mr. Bliet	VOTING	Aye

The Resolution was thereupon declared duly adopted.

Mr. Aman asked the board for authority to sign an agreement with MRB Group for project construction administration and observation at a cost not to exceed \$36,000. After due discussion and deliberation, Mr. Hutteman moved, Mr. LaGasse seconded and all members present unanimously approved the following resolution:

RESOLVED, that the Executive Director be authorize to sign a contract with MRB Group for construction administration and inspection services for the Operations Center building project at a cost not to exceed \$36,000.

Regional Water Storage Tank Update –SEQR Resolution

Mr. Aman reported that he, David Doyle of MRB Group and Stuart Brown of LaBella Associates met with representatives of the USDA in Syracuse last week to discuss funding for the regional tank project. Mr. Brown also recommended applying for an intermunicipal cooperation grant (IMG) through Environmental Facilities Corporation (EFC) which seems to be the best fit and authorities are eligible.

Rural Development is no longer accepting paper applications for funding; this must be done on line. Mr. Brown would be authorized to be the administrator for this USDA application; he would request the maximum grant amount possible (\$4 million) from the EFC and seek the balance of \$6 million as a loan from the USDA. The guarantee for the Authority to be paid back would be via service agreements with the six municipalities benefitted. Mr. Howard explained that this would be the Authority's bond, the Authority would be providing a service to the towns by utilizing and maintaining the tank, and the towns would pay for this service which could be a component on the town tax bills, similar to a water district tax. The safety net is that the tax bills are guaranteed by the ability to re-levy unpaid bills on county taxes. It must be a secure revenue stream not dependent on rates or fees. Each of the towns must be comfortable with this structure. Mr. Howard reported that the general consensus among the town attorneys is that this is acceptable. The application deadline for the IMG grant is June 23, when all the Intermunicipal Agreements (IMAs) must be in place, the engineering reports finished, and the SEQR procedures as complete as possible. A number of steps will be required, first to authorize LaBella to prepare two funding applications at a cost of \$3,000 each and prepare the full SEQR for \$8,000. After due discussion and deliberation, Mr. Hutteman moved, Mr. LaGasse seconded and all members present unanimously approved the following resolution:

RESOLVED, that the Executive Director be authorized to contract with LaBella Associates to prepare grant applications to the USDA and EFC at a cost of \$6,000 and prepare the full SEQR assessment at a cost of \$8,000 for a total cost not to exceed \$14,000.

After due discussion and deliberation, Mr. Humbert moved, Mr. Scudder seconded and all members present unanimously approved the following resolution:

RESOLVED, that in accordance with the New York State Environmental Quality Review (SEQR) regulations, the Board of the Wayne County Water & Sewer Authority (the "Board") hereby announces its intent to serve as Lead Agency to conduct an environmental review of a project to construct a regional water tank and public water distribution improvements in six towns in Wayne County (Towns of Williamson, Marion, Sodus, Arcadia, Lyons and Huron). Current project plans call for the installation of a 2.0 million gallon water storage tank,

approximately 80,000 linear feet of waterline, and pump station improvements. The project will improve regional water system reliability, support economic development, provide expansion opportunity and increase regional shared infrastructure. The Board plans to seek funding for the project from the New York Environmental Facilities Corporation (EFC) and USDA Rural Development.

FURTHER RESOLVED, the Board has determined that, as portions of the project are located within Wayne County Agricultural District No. 1, the proposed action is a Type I action as defined under SEQR; and, be it

FURTHER RESOLVED, the Board will notify the Involved Agencies of its intention to act as Lead Agency for this project and will provide them with a copy of Part 1 of the full Environmental Assessment Form, (currently under preparation), and will allow for a 30-day comment period on the Board's intention to serve as Lead Agency.

Mr. Howard said that the application deadline of June 23 is too soon to expect six towns to draft and accept an IMA, so he proposes to do this in two steps: first, a Memorandum of Understanding (MOU) which expresses the intent along the lines of the current discussions and covering the main points of the future IMA. The MOU would need to be authorized by the towns by June 23. Drafting of a full IMA would be the second step. Mr. Howard reported that the USDA is sending this idea to their headquarters to see if that process will be acceptable. After due discussion and deliberation, Mr. LaGasse moved, Mr. Hutteman seconded and all members present unanimously approved the following resolution:

RESOLVED, that the Executive Director be authorized to sign a Memorandum of Understanding with the Towns of Arcadia, Huron, Lyons, Marion, Sodus and Williamson to include, but not be limited to, expressing the intent of the towns to participate *pro rata* in the financing of the 2017 Regional Water Storage Tank Project by means of a Service Agreement with the Authority and the intent of the Authority to administer and finance the project and own, operate and maintain the tank and additional improvements. The MOU shall be a preliminary agreement, subject to more definitive future Intermunicipal Agreements, compliance with SEQR and other conditions and shall be subject to the review and approval of Authority attorney Michael Howard.

After due discussion and deliberation, Mr. Humbert moved, Mr. Hutteman seconded and all members present unanimously approved the following resolution:

RESOLVED, that Stuart Brown of LaBella Associates be authorized to be the Authority's administrator for the Rural Development funding, and Mr. Aman be authorized to sign applications electronically on the USDA website. In addition, Mr. Aman is authorized to execute the funding applications and any other forms and documents as necessary to complete the application process with USDA and EFC.

Regional WWTP Feasibility Study Update and SEQR Resolution

Mr. Aman reported that he, along with Stu Brown, MRB, GHD, and the involved municipalities had looked at all known funding opportunities, and at present it appears that the best opportunity for grant funding is the WQIP program through NYSDEC. This program has an application deadline at the end of July. He met last night with representatives from the Village of Palmyra and the Towns of Macedon and Marion, and they were in agreement with this recommendation. It is now necessary to contract for the environmental work. LaBella Associates has given a preliminary estimate of between \$8,000 and \$10,000; the payback to the Authority would be by the same formula as was used for the previously authorized engineering study. After due discussion and deliberation, Mr. Hutteman moved, Mr. Humbert seconded and all members present unanimously approved the following resolution:

RESOLVED, that the Executive Director be authorized to sign a contract with Labella Associates for environmental services not to exceed \$10,000 for the proposed Regional Wastewater Treatment Plant project.

After due discussion and deliberation, Mr. Hutteman moved, Ms. Johnson seconded and all members present unanimously approved the following resolution:

RESOLVED, that in accordance with the New York State Environmental Quality Review (SEQR) regulations, the Board of the Wayne County Water & Sewer Authority (the "Board") hereby announces its intent to serve as Lead Agency to conduct an environmental review of a project to construct a regional wastewater treatment facility, including associated pumping stations, sewer mains, and other related facilities for the benefit of all or portions of the Towns of Macedon and Marion and the Village of Palmyra. Current project plans call for the construction of a new 1.5 to 1.75 million gallons per day (MGD) wastewater treatment plant, approximately 63,400 linear feet of gravity and pressure sewer conveyance mains, related pump station improvements, and the decommissioning of existing wastewater treatment facilities. The project will provide for efficiencies and economies of scale in treating the wastewater from all three communities, eliminate existing discharges to poor receiving water bodies, provide a modern and flexible facility to accommodate both existing and anticipated future wastewater flows, support economic development, and increase regional shared infrastructure. The Board plans to seek funding for the project from the New York State Department of Environmental Conservation (DEC), the Environmental Facilities Corporation (EFC) and other potential funding sources.

FURTHER RESOLVED, the Board has determined that, as portions of the project are located within one or more Wayne County Agricultural Districts, the proposed action is a Type I action as defined under SEQR; and, be it

FURTHER RESOLVED, the Board will notify the Involved Agencies of its intention to act as Lead Agency for this project and will provide them with a copy of Part 1 of the full Environmental Assessment Form, (currently under preparation), and will allow for a 30-day comment period on the Board's intention to serve as Lead Agency.

Mr. Aman reported that there should be a draft of an MOU for the June meeting. Mr. Howard hopes to create the same ownership structure as that planned for the regional water storage tank project.

Arcadia WD #12 Construction Project

Mr. Monroe reported that the directional drills on Old Lyons Road have been completed, almost 5,000 feet of main have been installed, and the first section is ready for testing. Mr. Allen remarked that he feels the construction crew does a nice job of setting up a work zone. Mr. Aman reported that the county is searching for an initiative to run fiber optic lines in the county. The county would utilize some of the bandwidth itself and lease the rest. The Authority was approached to consider installing either conduit or cable along with the water main on VanAuken Road where the crew will be working in the near future. There was no consensus of opinion from the board members on what to do about this opportunity.

Bunker Hill Tank Painting Project

Mr. Aman reported that the tank painting is on schedule and should be finished in approximately six to eight weeks.

Port Bay Sewers Update

Mr. Aman reported that there will be a push to obtain outstanding easements over the Memorial Day weekend when many cottage owners will be there.

Village of Red Creek Sewers

Mr. Aman reported that the contractor is working well and there will be some testing of the grinder units next week. He is still hopeful there will be excess funds available to upgrade the Canada Street pump station.

Village of Red Creek Water Operations

Mr. Aman reported that Seth Galek and his crew, as temporary operators, have gotten the water process on track and the reporting mechanism in place. The village has operators in training.

Town of Sodus Update

Mr. Aman reported that there has been a lot of work done on hydrants and familiarization with the Master Meter brand of meters. Scott Snyder has been assigned there as a second area employee and the existing office and building space is now much better organized. There is no provision to rent space from the town in the operating agreement, so that will have to be separately discussed.

Town of Macedon Water Project Update

Mr. Monroe reported that the Route 31 water main is now almost completely installed and is in the process of being tested. Three crossings of Route 31 will be drilled after Memorial Day and testing will continue. When the main is approved, the contractor will begin replacing all the services, both short and long.

NYS Comptroller's Office Audit

Mr. Aman reported that the auditors are still working at the Authority a few days a week and the audit might continue for four to six more weeks.

Resolution for BOCES Natural Gas Bid for 2017-2018

Mr. Aman reported that it is necessary to make a resolution to continue to participate in the BOCES natural gas bid as the Authority has since 2015. After due discussion and deliberation, Mr. Hutteman moved, Mr. Humbert seconded and all members present unanimously approved the following resolution:

WHEREAS, the Wayne County Water and Sewer Authority desires to participate in a Cooperative Bidding Program conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties from year to year or, until this Resolution is rescinded, for the purchase for supply of natural gas; and

WHEREAS, the Wayne County Water and Sewer Authority is desirous of participating with The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates

Counties in the joint bid of the commodities and/or services mentioned below as authorized by General Municipal Law, Section 119-o; and

WHEREAS, the Wayne County Water and Sewer Authority has appointed The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties as representative to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the appropriate agency of New York State and making recommendations thereon;

THEREFORE BE IT RESOLVED, that the Wayne County Water and Sewer Authority and The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties hereby accepts the appointment of The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters related above; and

BE IT FURTHER RESOLVED, that the Wayne County Water and Sewer Authority authorizes the above-mentioned Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters regarding the entering into contract for the purchase of the below-mentioned commodities and/or services; and

BE IT FURTHER RESOLVED, that the Wayne County Water and Sewer Authority agrees to assume its equitable share of the costs incurred as a result of the cooperative bidding;

NOW, THEREFORE, BE IT RESOLVED, that the Executive Director on behalf of the Wayne County Water and Sewer Authority hereby is authorized to participate in cooperative bidding conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties for supply of natural gas and if requested to furnish The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties an estimated minimum number of units that will be purchased by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties. The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties is hereby authorized to award cooperative bids to the bidder deemed to be the lowest responsive and responsible meeting the bid specifications and otherwise complying with Article 5-A of the General Municipal Law of the State of New York relating to public bids and contracts.

Monthly Report

Mr. Monroe remarked that most of what he would have presented in his monthly report had already been discussed under other agenda items. He added that there have been increased flows at the wastewater plants because of the large amount of rain earlier in the month. Restoration of last year's Marion project is underway as are service installation and repair restorations. Water service applications are picking up and there have been a lot of irrigation requests. Discussion ensued about the local farmers, particularly in Sodus, incrementally increasing their demands for water. Nursery stock growers in Sodus are in particular need for large quantities of water. The Village of Sodus, supplier to the Authority, is already producing water 24 hours a day. It may be necessary to open up to the Williamson supply.

There being no further business to come before it, upon a motion made by Mr. Hutteman and seconded by Mr. Humbert the meeting was adjourned at 6:10 p.m..

Respectfully submitted:

Demaris Verzulli, Secretary of the Meeting