

**WAYNE COUNTY WATER AND SEWER AUTHORITY  
BOARD MEETING MINUTES**

**Meeting of:** April 28, 2015

**Location:** Wayne County Water & Sewer Authority Operations Center, Walworth, New York

**Present:** David Lyon, Jean Johnson, LaVerne Bliet, Rick Stevens, Mark Graf, David Scudder, Raymond Walvoord, Gerald Fremouw

**Absent:** Robert Hutteman

**Advisors Present:** Michael Howard, Boylan Code

**Staff Present:** Martin J. Aman, Executive Director  
Jason Monroe, Director of Operations  
Demaris Verzulli, Secretary of the Meeting  
Sheryl LaDelfa, Accounting Manager (Financials portion only)

**Visitors:** None

Chairman David Lyon called the meeting to order at 4:00 p.m.

**I. Chairman's Report**

**Adoption of Minutes:** Mr. Scudder moved, Mr. Bliet seconded and all members present unanimously approved the following resolution:

RESOLVED, that the minutes of the March 24, 2015 meeting of the Wayne County Water and Sewer Authority be accepted with no changes.

**Correspondence:** None

**II. Treasurer's Report**

Ms. Johnson presented the warrant and bills.

Mr. Graf entered the meeting.

After due discussion and deliberation, Mr. Stevens moved, Mr. Walvoord seconded and all members present unanimously approved the following resolution:

RESOLVED, that the following statements are hereby authorized and directed to the Treasurer for payment: Water Authority Operational – (includes all) vouchers 15-313 to 15-431 totaling \$335,045.00.

Ms. Johnson presented the Financial Statements for the month of March. After due discussion and deliberation, Mr. Stevens moved, Mr. Walvoord seconded and all members present unanimously approved the following resolution:

RESOLVED, that the Wayne County Water and Sewer Authority's Monthly Financial Statements for March 2015 be approved and accepted.

Ms. LaDelfa reported that transferring banking accounts from Chase Bank to Lyons National Bank, which the board resolved to do at the March meeting, is in process. She presented signature cards for four accounts for Ms. Johnson and Mr. Blik to sign. She explained that her name is on the cards for the purpose of transferring funds online only. After due discussion and deliberation, Mr. Scudder moved, Mr. Walvoord seconded and all members present unanimously approved the following resolution:

RESOLVED, that Jean Johnson and LaVerne Blik be the signatories for bank accounts at Lyons National Bank, and that Sheryl LaDelfa be included on the signature cards for the purpose of online transfers only.

### **III. Agenda Items**

#### **Butler Correctional Update**

Mr. Aman reported that he has no new information, but the facility continues to use some water and discharge wastewater to the Authority's system. The Economic Transformation Program remains on hold.

#### **Village of Wolcott Sewers Update**

Mr. Aman reported that wastewater from the village is being pumped to the Regional Plant on a trial basis. The village engineers have experienced some problems with the pumps and calibration and thus suspended pumping for a time, but he expects flows to be logged starting May 1. He and Mr. Lyon will be meeting tomorrow with the new village mayor.

#### **Blind Sodus Bay Sewers Update**

Mr. Aman reported that the preconstruction meeting was held last week, and Marcellus Construction, the contractor, is presenting an aggressive schedule for construction, predicting flows by fall. MRB is the town's engineer and will have a full-time inspector on the job.

#### **Port Bay Sewers Update**

Mr. Aman reported that the preliminary environmental engineering study is underway. A construction start in early 2017 is probable.

#### **Marion Water Projects**

Mr. Aman reported that he received word today that a preconstruction meeting can be scheduled, possibly May 6. The plan is to start staging the week of May 11, and start construction the following week. The next possible project is in the southeastern part of the Town of Marion, and the town is proceeding with this district by way of petition. Last year's project, the Northeast Quadrant Joint Project, should be closed by the end of May.

### **Town/Village of Lyons Update**

Mr. Aman reported that he and Mr. Howard have been working on an agreement with the town for the operation of the village facilities. Items of discussion have been how the village might transfer assets to the town and practical issues such as disposition of DPW equipment. Significant equipment will transfer to the town, and if the Authority were to need to use it, it would be at an hourly rate. Materials such as repair clamps will probably transfer to the Authority but they must be used only in the new Lyons districts. The Authority will maintain the facilities but larger expenses are expected to be covered by a capital charge. The town has proposed June 1 as a start date, since it coincides with the end of the village fiscal year. Other options are to wait until the end of the calendar year, transfer some assets prior to the dissolution date or the village lease facilities to the town. The town must create a district that includes the village and any areas outside the village that get water and/or sewer. Mr. Howard is hoping that the discussions and solutions will prove to be a model that the Authority might use again if the situation should arise. Tomorrow night is a Town Board meeting at which the board is expected to make a decision. Mr. Aman would like to present information to the WCWSA board about what possible water and sewer rates might be and how the first year's finances are projected. After due discussion and deliberation, Mr. Bliet moved, Mr. Graf seconded and all members present unanimously approved the following resolution:

RESOLVED, that a meeting of the Finance Committee be scheduled for Friday, May 15, at 10 a.m. with the entire board invited to attend.

### **Town of Macedon Miscellaneous**

Mr. Aman reported that he has been working with Macedon Supervisor William Hammond to address some concerns the town has in regard to the renewal of the Lease Agreement, the first 20 year term of which expires in December 2016. Major changes include a shorter term, 10 years with a 10 year renewal; rules for what water facilities would revert to the town if the lease were to terminate; town agreement if the Authority wishes to replace or install a critical facility; annual reporting of current and future plans to the town board by Mr. Aman. A major issue is the ownership of the 16-inch transmission main the Authority installed on Rte 31 in the 1990's, considered a critical asset which would remain with the Authority. The new agreement includes an exhibit describing the reason for that main and who contributed to its cost. Mr. Aman requested authorization to sign this lease agreement. After due discussion and deliberation, Mr. Bliet moved, Mr. Graf seconded and all members present unanimously approved the following resolution:

RESOLVED, that the Executive Director be authorized to sign the Amended and Restated Agreement between the Wayne County Water and Sewer Authority and the Town of Macedon, to take effect as of June 1, 2015.

Mr. Aman reported that he received a letter from Mr. Hammond in regard to the Village of Macedon Sewer Treatment Plant, the ownership of which has been in contention. He asked Mr. Aman if the town were to acquire the plant, would the Authority consider operating the plant. Mr. Aman replied to him that the Authority would consider that.

### **Set Time for Governance Committee Meeting in May**

It is necessary for the Governance Committee to have a meeting to discuss ABO directives and other matters. After due discussion and deliberation, Mr. Walvoord moved, Mr. Stevens seconded and all members present unanimously approved the following resolution:

RESOLVED, that a meeting of the Governance Committee be scheduled for 3:30 p.m. May 26, 2015 ahead of the regular board meeting.

### **Solar Discussion**

Mr. Aman reminded the board that some time ago Larsen Engineers made a presentation to the board on the possibility of installing one or two solar installations for the Authority's electrical needs. Now Larsen has contacted him about new large scale solar programs in which all applicants will be funded. The stumbling block before was that the Authority has two suppliers of electric power, RG&E and NYSEG, and supposedly the RG&E system by the Regional Plant could not accommodate a solar array system. Mr. Aman would like to have Larsen Engineers make an updated presentation. It was the consensus of the board that Larsen Engineers should be invited to make a presentation at the May 26 board meeting.

### **Surplus Vehicles**

Mr. Monroe reminded the board that at the time the budget was discussed, he had planned to surplus four vehicles and have them go to the May municipal auction. However, with the pending responsibility for facilities in Lyons, he would like to retain one of the vehicles with a relative value of about \$4,000. After due discussion and deliberation, Mr. Scudder moved, Ms. Johnson seconded and all members present unanimously approved the following resolution:

RESOLVED, that the following vehicles be declared surplus and be disposed of at the May municipal auction in Palmyra: 2007 Ford Ranger pickup (VIN 1FTYR15E38PA04954); 2008 Jeep SUV (VIN 1J8GR48K88C193079); 2011 Ford F150 Extended Cab pickup (VIN 1FTFX1EFXBKD38697)

### **Miscellaneous Meetings and Projects**

Mr. Aman reported that the Town of Rose sent the Authority a water bill at the Rose retail rate of \$2.75 per thousand. He had felt there had been an agreement reached with the town to use a lower \$2.50 wholesale rate, but this bill came at the higher rate. The Rose board is willing to consider a lower wholesale rate with volume. Mr. Aman's opinion is to accept this rate since there is not a lot of use involved, but to sell any water back to the town at the same rate. After due discussion and deliberation, Mr. Walvoord moved, Mr. Stevens seconded and all members present unanimously approved the following resolution:

RESOLVED, that the board accept the Town of Rose water rate of \$2.75 per thousand gallons.

### **Monthly Report**

Mr. Monroe presented his monthly report. Crews have been cleaning up and restoring areas of repairs, services and the Marion Northeast Quadrant project. The new water main on Canandaigua Road on the south side of the canal bridge was installed, tested and approved and the old main abandoned. There was one water service repair, in Palmyra; five new water services, two in the western area and three in the eastern area; two hydrant replacements, one with degraded bolts and one hit by a vehicle. At the Regional Wastewater Treatment Plant, some flows have been received from the Village of Wolcott, and the plant has been set up to run in dual ditch mode to accommodate additional flows. The Parshall flume HydroRanger ultrasonic level controller was repaired and a dual point HydroRanger was set up at the oxidation ditch. The crew participated with the Cayuga County Water and Sewer Authority in sewer jetting in the Village of Fair Haven. In the Village of Palmyra, water production was normal and wastewater flows slightly elevated. The annual sewer flushing has begun. The operators are in the process of reassembling Filter No. 3 at the Water Plant and replaced the rotating assembly on Pump No. 2. The operators and the Authority's Western Operations Group completed a repair on the raw water supply line.

Mr. Graf left the meeting.

There was discussion of what causes metal material underground to corrode. Mr. Aman feels it is the buildup of static electricity, not stray voltage from power lines or services. Now many bolts on saddles are like set screws with less contact with soil. Mr. Aman also reported that a major leak was repaired in the Seneca Foods parking lot in Marion. The leak had no visible clue of its existence but careful investigation indicated there was one there. This immediately reduced the quantity of water purchased from the Town of Williamson each day.

There being no further business to come before it, upon a motion by Mr. Stevens, seconded by Mr. Walvoord, the meeting was adjourned at 5:38 p.m.

Respectfully submitted:

Demaris Verzulli, Secretary of the Meeting