

NOTICE TO BIDDERS

Notice is hereby given that sealed Bids are sought and requested by the **Wayne County Water & Sewer Authority**, Walworth, New York 14568 for Commonly Used Water Service, Water Main Repair and Maintenance, Meter Setting Materials, and Sewer Parts.

A complete Bid Package may be viewed, downloaded and printed at no cost from the Authority web site, www.wcwsa.org after 5 p.m. Tuesday, August 7, 2018. Printed copies may also be obtained for a non-refundable fee of \$20.00 at the Office of the Wayne County Water & Sewer Authority. You may call Procurement Contact Jason Monroe at 315-986-1929, make a request by FAX at 315-986-1687 or by email to jmonroe@wcwsa.org to request a printed copy be mailed to you upon receipt by the Authority of a check payable to the Wayne County Water & Sewer Authority for a non-refundable fee of \$20.00.

The Wayne County Water & Sewer Authority requests that all bids be presented in a plain sealed envelope marked **SEALED BID / Commonly Used Materials 2018**. A Non-Collusive Bidding Certificate and an Affirmation of Understanding of Agreement / Certificate of Compliance for Procurement of Services are required.

Questions are to be directed in writing to the **Procurement Contact, Jason Monroe** by Fax at 315-986-1687 or E-mail at jmonroe@wcwsa.org no later than Wednesday, August 15, 2018 at 5 p.m. Eastern Daylight Time.

Bids are to be received no later than **Tuesday, August 21, 2018 at 11:00 a.m. Eastern Daylight Time** at the Wayne County Water & Sewer Authority office located at 3377 Daansen Road, Walworth, NY at which time they will be publicly opened and read.

The Wayne County Water & Sewer Authority Board reserves the right to reject any and all bids or to accept the bid it considers in the best interest of the Wayne County Water & Sewer Authority. All questions should be directed Jason C. Monroe, Director of Operations, at the Authority office.

BY DIRECTION OF THE WAYNE COUNTY WATER & SEWER AUTHORITY BOARD OF DIRECTORS

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WAYNE COUNTY WATER AND SEWER AUTHORITY
3377 Daansen Road
Walworth, New York 14568

Designated Procurement Contact:
Jason C. Monroe, Director of Operations

Phone 315-986-1929 / Fax 315-986-1687
Email jmonroe@wcwsa.org

BID SPECIFICATIONS

Commonly Used Water Service, Water Main Repair and
Maintenance, Meter Setting Materials and Sewer Parts.

WAYNE COUNTY WATER AND SEWER AUTHORITY
3377 Daansen Road
Walworth, New York 14568

BID SPECIFICATIONS FOR COMMONLY USED WATER SERVICE, WATER MAIN REPAIR AND MAINTENANCE, METER SETTING MATERIALS AND SEWER PARTS.

The Wayne County Water and Sewer Authority (The Authority) hereby requests written bids for Commonly Used Water Service, Water Main Repair and Maintenance, Meter Setting Materials and Sewer Parts which shall meet the minimum requirements as described within the following pages.

GENERAL PROVISIONS

*Pursuant to the State Finance Law sections 139-j and 139-k, this Invitation for Bid includes and imposes certain restrictions on communications between the Authority and an Offerer/Bidder during the procurement process. An Offerer/Bidder is restricted from making contacts from the earliest notice of intent to solicit Invitation for Bid through the final award and approval of Procurement Contract by the Authority to other than the Authorities Designated Contact Person unless it is a contact this is among certain statutory exceptions set forth in State Finance Law section 139-j(3)(a). The Authorities Designated Contact Person for the Governmental Procurement, as of the date hereof is Jason C. Monroe, Director of Operations and is identified on the first page of these Bid Specifications. Authority employees are also required to obtain certain information when contacted during the restricted period and make a determination of the responsibility of the Offerer/Bidder pursuant to these two statutes. Certain findings of non-responsibility can result in rejection for contract award and in the event of two findings within a four year period the Offerer / Bidder is debarred from obtaining governmental Procurement Contracts. **Further information about these requirements must be obtained from Jason C. Monroe, the Designated Contact Person.***

The Authority requires that each bid submitted shall show the gross selling price, excluding Federal Excise and Sales Tax for Common Water Service, Water Main Repair and Maintenance, Meter Setting Materials and Sewer Parts.

Each bidder is required to review the specifications as published and complete the bid package as requested. Common Water Service, Water Main Repair and Maintenance, Meter Setting Materials and Sewer Parts may have similar specifications and may meet or exceed each other within individual categories as listed in these specifications. The bidder shall list on the bid proposal form any deviations, exceptions or variations to the conditions and specifications of this bid in sufficient detail to allow the Authority to compare and evaluate said exceptions.

All bids shall be submitted on the attached Bid Proposal Form, with all blanks fully and clearly filled in. No other form of bid will be considered.

Prices and information required by the proposal shall be typed or written in ink, the signature of the bidder shall also be in ink, and bids submitted in pencil may be rejected. The

Authority Board shall interpret or reject illegible or vague bids and the Board's decision shall be final. All signatures must be signed in ink.

Each bid will be received with the understanding that the acceptance thereof in writing by the Board of Directors, to furnish any or all of the items described therein, shall constitute a contract between the bidder and the Authority.

It is mutually understood and agreed that the bidder shall not assign, transfer, convey, sublet or otherwise dispose of the contract or of his right, title or interest therein, or his power to execute such contract to any other person, company or corporation without the previous consent, in writing, of the Board of Directors.

The bidder acknowledges that he is familiar with Article 5-A of the General Municipal Law and agrees to be bound by and to comply with the provisions thereof.

Questions are to be directed in writing to the Procurement Contact, Jason Monroe by Fax at 315-986-1687 or E-mail at jmonroe@wcwsa.org no later than Wednesday, August 16, 2018 at 5 p.m. Eastern Daylight Time.

Any materials to be considered "as equal" should be submitted in writing, accompanied by a printed specification sheets, to the Procurement Contact, Jason Monroe by Fax at 315-986-1687 or E-mail at jmonroe@wcwsa.org no later than Wednesday, August 16, 2018 at 5 p.m. Eastern Daylight Time.

Standard items appearing in the manufacturer's published specifications furnished by the bidder shall be included in the bid unless otherwise noted. **Bidders must submit with their bid the latest printed specification sheet and advertising literature relevant to this bid.** The data provided shall enable the Director of Operations, Executive Director and Board of Directors the opportunity to determine whether the equipment bid complies with the intent of the specifications as set forth by the Board.

Bidder declares that the bid is made without any connection with any other bidder submitting a bid for the same item and is in all respects fair and without collusion or fraud. A signed Non-Collusive Bidding Certificate, a Bidders Affirmation of Understanding and Agreement/Certification of Compliance and an Offer of Disclosure of Prior Non-Responsibility Determinations are all required with the bid submission. Copies of all of these forms are attached.

Bidders are cautioned to verify their bids before submission. Bids, amendments or requests for withdrawal of submitted bids received by the Authority after the time specified for opening will not be considered.

All bids must be placed in a sealed envelope, addressed to the Wayne County Water and Sewer Authority located at 3377 Daansen Road, Walworth, New York 14568. The envelope shall be marked 'SEALED BID / Commonly Used Materials 2018.' **All bids must be received**

by 11:00 a.m. on Monday, August 21, 2018 at which time they will be publicly opened and read at the Authority Operations Center at 3377 Daansen Road, Walworth, New York 14568.

Awards will be made to the lowest responsible bidder in **each category** as shown on the Bid Proposal Form as will best promote the public interest, taking into consideration the reliability of the bidder, the quality of the materials, equipment or supplies to be furnished, their conformity with specifications, the purpose for which required, terms of the delivery and availability of parts “in stock.”

The decision with respect to the submitted bids will be made at the Board’s discretion and all bids submitted shall be kept firm and in full force and effect until such date or until a decision is made by the Authority Board of Directors.

The Authority shall reserve the right to waive any informalities or to reject any or all bids and have the ability to award to other than the low bidder based on compliance with this specification.

It is the intent of this bid to provide the Authority with organized procurement of common materials used over the period of a year. Bids will be awarded by category with the lowest responsible bidder for the total of unit prices in each category receiving the award.

The Authority is seeking prices for a one-year contract, renewing for an additional year upon mutual consent. The one-year period will start the day the Authority Board awards the bid or bids. Quantities listed are an **estimate** of what the Authority might use for one year based on our last year’s usage history. The Authority has made the best reasonable effort to estimate its use of these materials, but may exceed the number specified or fail to purchase the number of items specified. All material will be ordered on an as-needed basis.

All prices shall include delivery to the Authority’s Daansen Road, Walworth, location, without addition of a fuel surcharge. **Products that will require a lead time in excess of two weeks must be noted in the exceptions, with the anticipated lead time.**

A request for price change shall be considered by the Authority upon written notice from the manufacturer and the winning bidder, such written notice to be received by the Authority at least 45 days prior to the anticipated price change (the “Price Change Request”.) If the Price Change Request is approved by the Authority, it will take effect at that time for future orders by the Authority and not retroactively. The Price Change Request shall not be greater than the increased costs incurred by the manufacturer, and in no event shall the Price Change Request be greater than five (5) percent of the contract price.

In the event that any of the materials, equipment or supplies become unavailable to the winning bidder of that material during the one-year period, due to discontinuation by the manufacturer, the winning bidder shall submit specifications of potential alternate materials, equipment or supplies. If the newly submitted specifications are not acceptable to the Authority, the Authority may then award the bid for that material to the next lowest responsible bidder who can supply an acceptable product at their bid price.

2018 Commonly Used Materials Bid Proposal Form

Quantities listed are an estimate of what the Authority might use for one year based on our last year's usage history. The Authority has made the best reasonable effort to estimate its use of these materials, but may exceed the number specified or fail to purchase the number of items specified. All material will be ordered on an as-needed basis.

All prices shall include timely delivery to the Authority's Daansen Road, Walworth location without the addition of a fuel surcharge. **Products that will require a lead time in excess of two weeks must be noted in the exceptions, with the anticipated lead time.**

Item Description	Qty /	Unit	Unit Price
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Category: Tapping Saddles

Smith-Blair (372) All Stainless OR Cascade (CSC2) With CC (AWWA) Thread.
Saddle must have rubber blanket; no O-rings or Donuts

6" x 3/4" for PVC/DIP	10	ea	
6" x 1" for PVC/DIP	10	ea	
8" x 3/4" for PVC/DIP	10	ea	
8" x 1" for PVCDIP	50	ea	
8" x 1" for Transite	10	ea	
10" x 1" for PVC/DIP	10	ea	
10" x 1" for Transite	6	ea	
12" x 1" for PVC/DIP	10	ea	
12" x 1" for Transite	5	ea	

Total of Unit Prices for Category: Tapping Saddles

Category: Curb Boxes and Parts

Bibby-Ste-Croix, Ford, Mueller, A. Y. McDonald, Erie/arch style, 2-hole lid

Curb Boxes, with 29"/30" 1/2" diameter SS rod, 4 1/2' to 5 1/2' bury depth	100	ea	
2-hole lid, Mueller or Equal	50	ea	
29"/30" SS curb box rod, 1/2" diameter	20	ea	

Total of Unit Prices for Category: Curb Boxes and Parts

Category: Water Service Tubing Copper Tube Size (CTS)

1" - 200 psi Poly water tubing - PE3408/PE3608 Price per Foot	2500	ft	
1-1/2" - 200 psi Poly water tubing - PE3408/PE3608 Price per Foot	500	ft	
2" - 200 psi Poly water tubing - PE3408/PE3608 Price per Foot	500	ft	

Total of Unit Prices for Category: Water Service Tubing

Category: Water Main Repair Bands

Note: Must have all Stainless Steel components

Smith-Blair (261) OR Ford (FS1 Style) OR Cascade (CR1) : 12" and under

Smith-Blair (262) OR Ford (FS2 Style) OR Cascade (CR2) : over 12"

6" x 12" for PVC/DIP	4	ea	_____
6" x 20" for PVC/DIP	3	ea	_____
6" x 15" or 16" for Transite	3	ea	_____
6" x 20" for Transite	3	ea	_____
8" x 15" or 16" for PVC/DIP	4	ea	_____
8" x 20" for PVC/DIP	4	ea	_____
8" x 15" or 16" for Transite	4	ea	_____
8" x 20" for Transite	2	ea	_____
10" x 20" for PVC/DIP	4	ea	_____
10" x 15" or 16" for Transite	3	ea	_____
10" x 20" for Transite	3	ea	_____
12" x 15" or 16" for PVC/DIP	3	ea	_____
12" x 20" for PVC/DIP	3	ea	_____
12" x 24" for PVC/DIP	3	ea	_____
12" x 15" or 16" for Transite	2	ea	_____
12" x 20" for Transite	2	ea	_____
12" x 24" for Transite	2	ea	_____
16" x 20" for PVC/DIP	2	ea	_____
16" x 24" for PVC/DIP	2	ea	_____

Total Unit Prices for Category: Water Main Repair Bands

Category: Water Main Repair Couplings

Hymax for 6"	4	ea	_____
Hymax for 8" 9.05 – 9.67	10	ea	_____
Hymax for 10" 10.7 - 12	3	ea	_____
Hymax for 10" 10.96 – 12.26	3	ea	_____
Hymax for 12" PVC/DIP/Steel	5	ea	_____
Hymax for 12" Transite/PVC/DIP	5	ea	_____
Hymax for 16" PVC/DIP	6	ea	_____

Total of Unit Prices for Category: Water Main Repair Couplings

Category: Hydrants

Hydrant units to include the bottom elbow, standpipe or lower barrel and hydrant unit (upper barrel and nozzle section) with all operating equipment. All Hydrants should be bid for a 5' bury depth. The Hydrant Unit needs to conform to all other standards outlined in the Wayne County Water & Sewer Authority Standards and Specifications. Acceptable manufacturers/models are Kennedy K81D, AVK Nostalgic, Mueller Centurion.

Hydrant unit: Wayne County Water & Sewer Authority color scheme of John Deere Yellow barrels with Ford Blue bonnet and nozzle caps. 6 ea _____

Hydrant Unit: LYONS, NY Threads; Hydrant unit painted RED 6 ea _____

3 foot anchor 12 ea _____

Total of Unit Prices for Category: Hydrants

Category: Valve Boxes Complete and Parts

Trumbull OR Bingham & Taylor OR approved equal:

Rite-Hite Slide-type 5-1/4" Paving Adapter 25 ea _____

Rite-Hite Screw-type 5-1/4" Paving Adapter 25 ea _____

Bingham & Taylor, Bibby-Ste-Croix, or an equivalent or equal product. Valve box covers shall be marked "WATER" and not exceed a weight of 13 pounds:

5-1/4" 2-piece Screw Type Valve Box Complete, 38" to 60" with Lid; Min. total weight 100 lbs 25 ea _____

5-1/4" x 10" Valve Box, Screw Top with Lid 10 ea _____

5-1/4" x 17" Valve Box, Screw Top with Lid 10 ea _____

5-1/4" x 1" Riser less Lid 12 ea _____

5-1/4" x 2" Riser less Lid 20 ea _____

5-1/4" x 4" Riser less Lid 25 ea _____

5-1/4" x 6" Riser less Lid 10 ea _____

5-1/4" x 12" Riser less Lid 30 ea _____

5-1/4" Valve Box Lid 20 ea _____

Total of Unit Prices for Category: Valve Box Parts

Category: Meter Setting Brass

All items bid must be Lead Free and comply with NSF/ANSI 372 standards and this certification must be supplied in/along with the submitted Manufacturers Specification Sheets.

Angle meter valves shall be Compression inlet by Meter Swivel Nut outlet; Mueller, A.Y. McDonald or Ford Q Series

Dual Check valves shall be canister type, Meter Swivel Nut Inlet by Male NPT outlet, Ford HHC38-323-NL, or AY McDonald 711-3JM 43 or equivalent Wilkins 700XL.

Pressure Reducing Valves should have an operating range of 20 psi to 80 psi and be Double Union, or FNPT inlet to union outlet, Wilkins Model 70 or approved Mueller or Watts equal

1" inlet x 3/4" outlet Angle Meter Valve	100	ea	_____
1" inlet x 1" outlet Angle Meter Valve	15	ea	_____
3/4" Dual Check Valve	130	ea	_____
1" Dual Check Valve	15	ea	_____
3/4" Pressure Reducing Valve	150	ea	_____
1" Pressure Reducing Valve	15	ea	_____

Total of Unit Prices for Category: Meter Setting Brass

Category: Water Service Brass

All items bid must be Lead Free and comply with NSF/ANSI 372 standards and this certification must be supplied in/along with the submitted Manufacturers Specification Sheets.

Corporations to be plug valve type with AWWA Taper / CC Thread inlet and compression outlet; Ford F1000 Q Series, AY McDonald 74701Q Series, Mueller H-15008N

Curb Stops shall be Mueller H-15209N or Ford B44 Q Series, CTS Compression both ends

Compression Fittings shall be CTS Compression both ends; Mueller, A.Y. McDonald Q Series or Ford Q Series

1" Corporation	100	ea	_____
1-1/2" Corporation	10	ea	_____
2" Corporation	10	ea	_____
3/4" Curb Stop	20	ea	_____
1" Curb Stop	100	ea	_____
1-1/2" Curb Stop	10	ea	_____
2" Curb Stop	10	ea	_____
3/4" x 3/4" Compression Fitting	20	ea	_____
1" x 1" Compression Fitting	25	ea	_____
1" 90 Deg Compression Fitting	25	ea	_____
1" x 3/4" Compression Fitting	25	ea	_____
1" SS Insert	500	ea	_____
1-1/2" SS Insert	20	ea	_____
2" SS Insert	20	ea	_____

Total of Unit Prices for Category: Water Service Brass

Category: C-509 Valves

All Resilient Wedge Gate valves and tapping valves shall conform to AWWA Specification C-509 latest revision and shall have non-rising stems, "O" ring packing and shall open left. All valves shall have mechanical joint ends and be furnished with sufficient quantities of accessories. Valves shall be Clow, Mueller, or Kennedy, or equal with stainless steel bonnet bolts. Each valve shall be supplied with 2 Mechanical Gasket Pack with min 4" t-bolts.

6" C-509	10	ea	_____
8" C-509	10	ea	_____
12" C-509	6	ea	=====

Total of Unit Prices for Category: C-509 Valves

Category: C-515 Valves

All Resilient Wedge Gate valves and tapping valves shall conform to AWWA Specification C-515 latest revision and shall have non-rising stems, "O" ring packing and shall open left. All valves shall have mechanical joint ends and be furnished with sufficient quantities of accessories. Valves shall be Clow, Mueller, or Kennedy, or equal with stainless steel bonnet bolts. Each valve shall be supplied with 2 Mechanical Gasket Pack with min 4" t-bolts.

6" C-515	10	ea	_____
8" C-515	10	ea	_____
12" C-515	6	ea	=====

Total of Unit Prices for Category: C-515 Valves

Category: Sewer Parts

Pipe and fittings shall be made of PVC compound meeting ASTM D1784. Fittings shall conform to the requirements of SDR 21. Fittings shall be gasketed joint, with gaskets conforming to ASTM F477.

4" SDR 21 Sewer Pipe	500	ft	_____
4" SDR 21 22° Bend, Gasket/Gasket connections	12	ea	_____
4" SDR 21 22° Bend, Gasket/Spigot connections	12	ea	_____
4" SDR 21 45° Bend, Gasket/Gasket connections	12	ea	_____
4" SDR 21 45° Bend, Gasket/Spigot connections	12	ea	_____
4" SDR 21 Wye, Gasket connections	12	ea	_____
4" Sewer Saddle, Genco Type E Model "40"	12	ea	_____
4" Cast Iron MIP Screw-in Plug	12	ea	_____
4" Schedule 40 Female Adapter Slip x FIPS	12	ea	_____

Category continued on next page

6" SDR 21 Sewer Pipe	500	ft	_____
6" SDR 21 22° Bend, Gasket/Gasket connections	12	ea	_____
6" SDR 21 22° Bend, Gasket/Spigot connections	12	ea	_____
6" SDR 21 45° Bend, Gasket/Gasket connections	12	ea	_____
6" SDR 21 45° Bend, Gasket/Spigot connections	12	ea	_____
6" SDR 21 Wye, Gasket connections	12	ea	_____
6" Sewer Saddle, Genco Type E Model "40"	12	ea	_____
6" Cast Iron MIP Screw-in Plug	12	ea	_____
6" Schedule 40 Female Adapter Slip x FIPS	12	ea	_____

Total of Unit Prices for Category: Sewer Parts

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BPF 6

ALL UNIT PRICES MUST BE BID TO THE NEAREST WHOLE CENT

**** Anchor pipe bolt areas must accommodate socket type wrench. No exceptions.

'Exceptions to Bid Conditions and Specifications'

Bid Specification Exceptions (note here) _____

WAYNE COUNTY WATER AND SEWER AUTHORITY

NON-COLLUSIVE BIDDING CERTIFICATE

Pursuant to Section 103-d of the General Municipal Law, and Section 139-d of the State Finance Law, I affirm as true and under the penalties of perjury the following statement:

- (a) By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies, as to its own organization, under penalty or perjury, that to the best of knowledge and belief:
 - (1) The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor.
 - (2) Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and
 - (3) No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.

Bidder: _____

By: _____

Title: _____

Certificate of Compliance

under

State Finance Law Sections 139-j and 139-k

The undersigned, _____, being the authorized representative of _____, the bidder (“Company”) in connection with the procurement of _____ (“Procurement”) issued by the Wayne County Water & Sewer Authority (“Authority”) hereby certifies that:

- (i) The Company is aware of, understands and agrees to comply with the recently enacted prohibitions on procurement lobbying as defined and set forth in the Lobbying Act, as amended by Chapter 1 of the Laws of 1995;
- (ii) Neither the Company, nor any of its officers, directors, employees, or agents, has attempted to influent the Procurement in a manner that would result in a violation of the Public Officers Law and/or the Authority’s Code of Ethics;
- (iii) There have been no findings of non-responsibility against the Company due to violations of the provisions of State Finance Law Section 139-j(3) or otherwise within the previous four years by any governmental entity;
- (iv) All information provided to the Authority by or on behalf of the Company in connection with the Procurement pursuant to State Finance Law Section 139-j and/or Section 139-k or otherwise is complete, true and accurate;
- (v) Neither the Company, nor any of its officers, directors, employees, or agents, has made any inappropriate or illegal contacts with the Authority in connection with the Procurement; and
- (vi) The Company understands and agrees that the Authority reserves the right to cancel any contract resulting from the Procurement in the event this certification is found to be intentionally false or intentionally incomplete.

IN WITNESS WEREOF, I have hereunto subscribed my name this _____ day of _____, _____ on behalf of the Company.

Signed: _____
Title

Offerer Disclosure of Prior Non-Responsibility Determinations

Name of Individual or Entity Seeking to Enter into the Procurement Contract:

Address: _____

Name and Title of Person Submitting this Form: _____

Contract Procurement Number: _____

Date: _____

1. Has any Governmental Entity made a finding of non-responsibility regarding the individual or entity seeking to enter into the Procurement Contract in the previous four (4) years? (Please circle):

No

Yes

If yes, please answer the next questions:

2. Was the basis for the finding of non-responsibility due to a violation of State Finance Law §139-j? (Please circle):

No

Yes

3. Was the basis for the finding of non-responsibility due to the intentional provision of false or incomplete information to a Governmental Entity? (Please circle):

No

Yes

4. If you answered yes to any of the above questions, please provide details regarding the finding of non-responsibility below.

Governmental Entity: _____

Date of Finding of Non-responsibility: _____

Basis of Finding of Non-Responsibility: _____

(Add additional pages as necessary)

5. Has any Governmental Entity or other governmental agency terminated or withheld a Procurement Contract with the above-named individual or entity due to the intentional provision of false or incomplete information? (Please circle):

No	Yes
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6. If yes, please provide details below.

Governmental Entity: _____

Date of Termination or Withholding of Contract: _____

Basis of Termination or Withholding: _____

(Add additional pages as necessary)

Offerer certifies that all information provided to the Governmental Entity with respect to State Finance Law §139-k is complete, true and accurate.

By: _____ Date: _____
Signature

Name: _____ Title: _____