

**WAYNE COUNTY WATER AND SEWER AUTHORITY
FINANCE COMMITTEE MEETING**

Meeting of: May 15, 2015

Location: Wayne County Water & Sewer Authority Operations Center, Walworth, New York

Present: David Lyon, Chairman; Raymond Walvoord, LaVerne Blik

Absent: Jean Johnson

Staff Present: Martin Aman, Executive Director
Jason Monroe, Director of Operations
Demaris Verzulli, Secretary of the Meeting

Chairman David Lyon called the meeting to order at 10:00 a.m.

Discuss Town/Village of Lyons

Mr. Aman reviewed the actions taken at the meetings between the Town, Village and Authority. He and Mr. Howard, the Authority's attorney, have worked on a contract with the town to lease and operate the village water and wastewater facilities that the town will be taking over with the dissolution of the village. Although this has been a complicated situation and the contract is extensive, Mr. Aman and Mr. Howard are confident that the contract is sufficiently protective of the Authority's interests.

Mr. Aman reviewed the situation with employees. The Authority has hired a new operator, Brett Cottrell. There will be three Lyons Village employees joining the Authority: the Chief Water System Operator Tom Gowan, the Wastewater Plant Operator Mark Chadwick, and the billing clerk Karen DeSain. Ms. DeSain will continue to work for the village part time for the balance of 2015, closing the village books. She will continue for a period of time to bill and collect the water and sewer bills there with the village's software. The first billing by the Authority at new rates will be in October.

Mr. Aman reviewed possible rate structures for water and sewer. Because the town is assuming village debt and will need to cover capital costs in the water and sewer systems, it will need to collect a capital charge from the customers. There are many tax exempt properties in the village and the Authority cannot levy unpaid utility bills, so the most practical way to raise these funds is with a capital charge on the water and sewer bills, which the Authority will collect and then pass on to the town. The town intends to schedule an information meeting for the residents to learn how the dissolution is progressing and what they can expect.

Of major concern is the high loss rate in the village water system. Mr. Aman and Mr. Monroe intend to be more aggressive in leak detection than the village has traditionally been. There was discussion of possible leak detection equipment and procedures. Mr. Aman is comfortable with the state of the two water tanks in the village, which were painted about ten years ago and are in relatively good condition.

The Authority will receive two trucks under the lease agreement and will rent by the hour at county rates any town equipment that is used for repairs or other tasks in the village system.

Adoption of Minutes:

Minutes from the January 27, 2015 Finance Committee meeting were reviewed. Mr. Walvoord moved, Mr. Blik seconded and all members present unanimously approved the following resolution:

RESOLVED, that the minutes of the January 27, 2015 meeting of the Finance Committee of the Wayne County Water and Sewer Authority be accepted with no changes.

Upon a motion by Mr. Walvoord, seconded by Mr. Blik, the meeting was adjourned at 11:52.

Respectfully submitted,

Demaris Verzulli, Secretary of the Meeting