

**WAYNE COUNTY WATER AND SEWER AUTHORITY  
GOVERNANCE COMMITTEE  
MEETING MINUTES**

**Meeting of:** March 25, 2014

**Location:** Wayne County Water & Sewer Authority Operations Center, Walworth, New York

**Present:** Leo Jenkins, James Fabino, Raymond Walvoord, Robert Hutteman, David Lyon

**Advisors Present:** Michael Howard, Boylan Code

**Staff Present:** Martin J. Aman, Executive Director  
Sheryl LaDelfa, Accounting Manager  
Demaris Verzulli, Secretary of the Meeting

Chairman Leo Jenkins called the meeting to order at 3:45 p.m.

**Adoption of Minutes**

After due discussion and deliberation, Mr. Hutteman moved, Mr. Walvoord seconded and all members present unanimously approved the following resolution:

RESOLVED, that the minutes of the May 28, 2013 meeting of the Governance Committee of the Wayne County Water and Sewer Authority be accepted with no changes.

**Compile the Annual Board of Directors Evaluation**

The Secretary of the Meeting compiled the evaluations. After due discussion and deliberation, Mr. Walvoord moved, Mr. Fabino seconded and all members present unanimously approved the following resolution:

RESOLVED, that the Annual Board of Directors Evaluation as compiled be presented to the Board for discussion and submission to the Authorities Budget Office as required by ABO Policy Guidance No.10-5.

**Discussion of ABO Policy Guidance No. 14-1**

Mr. Howard discussed the new Policy Guidance on situations when it is permissible to dispose of property by negotiation, and what is required of public authorities if they wish to do so. He also reported to the Committee members that there is a board member training webinar available with limited seating if any members need or want to get training.

### **Schedule of Meetings**

The next meeting of the Governance Committee should be in May of 2014 to review the Code of Ethics, committee charters and governance trends. After due discussion and deliberation, Mr. Walvoord moved, Mr. Hutteman seconded and all members present unanimously approved the following resolution:

RESOLVED, that the next meeting of the Governance Committee of the Wayne County Water and Sewer Authority be scheduled at 3:30 p.m. preceding the May 26, 2014 regular meeting of the full Board.

There being no further business to come before it, upon the motion of Mr. Fabino, seconded by Mr. Walvoord the meeting was adjourned at 3:56 p.m.

Respectfully submitted: \_\_\_\_\_  
Demaris Verzulli, Secretary of the Meeting