

**WAYNE COUNTY WATER AND SEWER AUTHORITY
BOARD MEETING MINUTES**

Meeting of: May 28, 2019

Location: Wayne County Water & Sewer Authority Operations Center, Walworth, New York

Present: LaVerne Blik, Jean Johnson, David Scudder, Dan LaGasse, Mark Humbert, William Hammond, Donald Ross, Lori Furguson

Absent: Robert Hutteman

Advisors Present: Michael Howard, General Counsel

Staff Present: Martin J. Aman, Executive Director
Jason Monroe, Director of Operations
Derek Ceratt, Technical Director
Demaris Verzulli, Secretary of the Meeting
Sheryl LaDelfa, Accounting Manager (Financials portion only)

Visitors: None

Chairman LaVerne Blik called the meeting to order at 4:03 p.m.

I. Chairman's Report

Adoption of Minutes After due discussion and deliberation, Mr. Ross moved, Mr. Humbert seconded and all members present unanimously approved the following resolution:

RESOLVED, that the minutes of the April 23, 2019 meeting of the Wayne County Water and Sewer Authority be accepted with no changes.

Correspondence: None

II. Treasurer's Report

Ms. Johnson presented the warrant and bills. Mr. Aman distributed information on the NYMIR general liability insurance renewal invoice listed on the warrant. He reported that the agent had recommended increasing the excess liability limit at a cost of \$1,100. It was the consensus of the members that this was a good idea. There was discussion of the growing number of checks that the Treasurer needs to sign; Mr. Howard will research alternatives.

After due discussion and deliberation, Mr. Scudder moved, Mr. Humbert seconded and all members present unanimously approved the following resolution:

RESOLVED, that the following statements are hereby authorized and directed to the Treasurer for payment: Vouchers 19-776 to 19-971 totaling \$787,494.69.

Ms. LaDelfa reported that a \$500,000 Certificate of Deposit at Lyons National Bank is up for renewal on today's date. She recommended renewing it for a 9-month term at 1.9 % interest. After due discussion and deliberation, Mr. Humbert moved, Mr. LaGasse seconded and all members present unanimously approved the following resolution:

RESOLVED, that the proceeds of the \$500,000 Certificate of Deposit maturing today, May 28, 2019, be reinvested in a Certificate of Deposit with Lyons National Bank at 1.9% simple interest rate for a term of nine months.

Ms. Johnson presented the Financial Statements for the month of April. After due discussion and deliberation, Mr. LaGasse moved, Ms. Furguson seconded and all members present unanimously approved the following resolution:

RESOLVED, that the Wayne County Water and Sewer Authority's Monthly Financial Statements for April 2019 be approved and accepted.

III. Agenda Items

Governance Committee Report

Mr. Scudder, Chairman of the Governance Committee, reported that the Committee had met prior to the board meeting and reviewed the Whistleblower Policy, the Code of Ethics and the Governance Committee Charter as amended by Mr. Howard. Mr. Howard advised the Board that the changes were basically technical amendments based on guidance from the Authorities Budget Office. He also noted that the form of the financial disclosure statement referenced in and attached to the Code of Ethics (applicable to Board members and senior staff with policy-making authority) had been updated and simplified by the Wayne County Board of Ethics. The Committee recommends that the Board adopt and approve the amended policies.

After due discussion and deliberation, Mr. Scudder moved, Mr. Hammond seconded and all members present unanimously approved the following resolution:

RESOLVED, upon the recommendation of the Governance Committee, to adopt and approve amendments to the Governance Committee Charter in the form attached hereto; and

FURTHER RESOLVED, upon the recommendation of the Governance Committee, to adopt and approve amendments to the Code of Ethics and Standards of Conduct in the form attached hereto; and

FURTHER RESOLVED, upon the recommendation of the Governance Committee, to adopt and approve amendments to the Wrongful Conduct, Disclosure of Wrongful Conduct (Whistle Blowing) and Protection from Reprisal Policy in the form attached hereto.

Adoption of Sewer Use Rules

Mr. Aman reported that the Authority's Amended and Restated Sewer Use Rules, originally submitted to the DEC in 2016 after being reviewed and revised by Mr. Howard and MRB in response to the DEC's comments, had finally been cleared for action by the Board. Before the Board can consider adoption of the rules, it is first necessary to consider the potential environmental impact of the proposed action and comply with SEQR. Mr. Aman distributed and reviewed a Short Environmental Assessment Form prepared by LaBella Associates, DPC, who also assisted with SEQR compliance in conjunction with the Western Wayne Regional WWTP Project. After due discussion and deliberation, Mr. Hammond moved, Mr. Scudder seconded and all members present unanimously approved the following resolution:

WHEREAS,

- 1) The Board of Directors previously determined the need to amend and restate its Sewer Use Rules (the "Proposed Action"). The Rules represent a comprehensive update to conform with changing U.S EPA and New York State DEC guidelines/requirements/best practices for any POTW owned and or operated by the Authority.

- 2) In accordance with the New York State Environmental Quality Review regulations (SEQR), the Board of Directors has caused to be prepared an environmental assessment of the significance of and potential environmental impact of the action described above.

NOW THEREFORE BE IT RESOLVED,

The WCWSA Board of Directors declares itself as the Lead Agency under SEQR and hereby accepts the Environmental Assessment prepared by LaBella Associates, DPC.

The Board of Directors has determined that the proposed action is an "Unlisted Action" as defined under SEQR, and as such, will proceed with an uncoordinated review.

The Board of Directors hereby declares that, based on the above-referenced Environmental Assessment, the Project will not result in any large and important impacts, and therefore, will not have a significant adverse impact on the environment. A Negative Declaration under SEQRA is therefore issued for the updated Project.

Mr. Howard presented a copy of the Amended and Restated Sewer Use Rules. After due discussion and deliberation, Mr. Scudder moved, Mr. Humbert seconded and all members present unanimously approved the following resolution:

RESOLVED, that the Board of Directors of the Wayne County Water and Sewer Authority hereby adopts the Amended and Restated Sewer Use Rules in the form prepared by counsel; and.

BE IT FURTHER RESOLVED, that a certified copy of said Amended and Restated Rules be filed with the Wayne County Clerk in accordance with Public Authority Law, Section 1199-ee (22).

Mr. Howard advised that in order for the penalty provisions to be effective, the Wayne County Board of Supervisors would need to adopt a local law providing that violation of specific sections of the rules shall be punishable by fine not to exceed \$50 or by imprisonment not to exceed 30 days, or both.

Mr. Howard explained that meetings are being held with the participating municipalities to discuss how best to coordinate the subsequent adoption of revisions to each of their Sewer Use Ordinances to incorporate by reference discharge limits set forth in the Authority's Amended And Restated Rules; provide for maximum penalties under applicable municipal law; and to adopt the common definition of "EDUs" as provided for in the IMA for the Regional WWTP (that provides the basis for allocating Capital Charges.)

NYMIR Insurance Renewal

Mr. Aman reported that the Authority's annual insurance policy with NYMIR is up for renewal as he had mentioned before. Discussion of the advisability of obtaining quotes followed. Mr. Howard advised that technically this was not necessary due to an exception to the competitive bidding laws, but could be considered before the next renewal is due. After due discussion and deliberation, Mr. Humbert moved, Mr. Hammond seconded and all members present unanimously approved the following resolution:

RESOLVED, that the Board authorize the Executive Director to renew the Authority's insurance contract with NYMIR and pay the current invoice for \$116,234.24, through Eastern Shore Associates Insurance Agency, for the policy term of June 1, 2019 to May 31, 2020; and

BE IT FURTHER RESOLVED, to increase the limit of NYMIR Excess General Liability from \$4,000,000 / \$8,000,000 to \$5,000,000 / \$10,000,000 for an additional \$1,100 for the same policy term.

Western Regional WWTP Project Update

Mr. Aman reported that Bond Counsel Charles Schachter had coordinated with the EFC to advance the required short term borrowing, but unfortunately since the Public Authorities Control Board does not meet in the summer, the closing will be delayed until sometime in September 2019. In the meantime, Mr. Schachter recommends that the Board proceed with approval of bond anticipation notes in the full amount (\$34,200,000) authorized in the Initial Bond Resolution, as amended, with the understanding that the amount ultimately borrowed will be reduced by the amount of any grants received. The Board then reviewed copies of the Eighth Supplemental Indenture, as prepared by bond counsel, and a draft of the Project Finance Agreement, as prepared by EFC. Thereafter, after due discussion and deliberation, Mr. Scudder moved, Mr. LaGasse seconded and all members present unanimously approved the following resolution:

RESOLUTION AUTHORIZING THE ISSUANCE, EXECUTION, SALE AND DELIVERY OF THE WAYNE COUNTY WATER AND SEWER AUTHORITY WATER AND SEWER SYSTEM REVENUE BOND ANTICIPATION NOTES, SERIES 2019 IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$34,200,000 AND THE EXECUTION AND DELIVERY OF RELATED DOCUMENTS.

WHEREAS, by Title 8-E of Article 5 of Chapter 43-A of the Consolidated Laws of the State of New York, as amended, (hereinafter collectively called the "Act"), the Wayne County Water and Sewer Authority (hereinafter called the "Authority") was created with the authority and power to acquire, construct and develop water supply systems, water distribution systems, sewerage treatment facilities and sewerage disposal systems, and to own, operate, maintain, repair, improve, reconstruct, enlarge and extend such water supply systems, water distribution systems, sewerage treatment facilities and sewerage disposal systems in the manner and subject to the limitations imposed by said act and to borrow money and issue negotiable bonds or notes for its corporate purposes and to fix and collect rates and charges for the use of the facilities of or services rendered by the Authority as authorized by the Act; and

WHEREAS the Authority has previously entered into a certain Indenture of Trust, dated as of March 1, 2001, (the "Original Indenture") originally with HSBC Bank USA, as trustee and currently with U.S. Bank National Association, as successor trustee thereunder (the "Trustee"), pursuant to which the Authority may provide for the issuance, from time to time, of its Water and Sewer System Revenue Bonds and Bond Anticipation Notes to finance or refinance the acquisition, construction, reconstruction and installation of certain additional improvements to the Authority's water and sewer system facilities, and

WHEREAS, the Authority has previously issued multiple series of its Water and Sewer System Revenue Bonds pursuant to the Original Indenture, as supplemented from time to time by Supplemental Indentures entered into in accordance with Article II of the Original Indenture between the Authority and the Trustee (such Indenture of Trust, as amended, modified and supplemented from time to time by one or more Supplemental Indentures, being hereinafter referred to as the "Indenture"); and

WHEREAS, the Authority is planning on undertaking certain capital improvements (the "Original Project") consisting of the construction of a new western regional wastewater treatment plant (the "WWTP") to be located in the Village of Palmyra with a projected capacity of up to 1.75 million gallons per day (MGD), to serve all or portions of the Towns of Macedon and Marion and the Village of Palmyra, including certain "out-of-Village users" within the Town of Palmyra currently receiving wastewater services from the Village of Palmyra, including (i) the acquisition of certain parcels of land on which the WWTP and

certain pump stations and other improvements are to be located; (ii) the acquisition from the Towns of Macedon and Marion and the Village of Palmyra of specified portions of their respective existing wastewater facilities and equipment; (iii) the construction of the WWTP, to include, among other things, an influent building, a sequencing batch reactor ("SBR") system or similar activated sludge treatment system, a disinfection system, sludge digesters, a sludge dewatering system, a process building, a chemical facility, associated aeration systems and an outfall pipe to the Erie Canal for discharge of treated effluent; (iv) the installation of approximately 65,000 linear feet of gravity and pressure sewer conveyance mains; (v) the construction of two new pump stations and related improvements at the locations of the existing Marion and Macedon wastewater treatment facilities; (vi) the decommissioning and demolition of specified portions of the existing wastewater treatment facilities in the Towns of Marion and Macedon and the Village of Palmyra, including the rehabilitation of certain portions of such existing facilities, such as replacement of existing influent pumps, screenings and grit removal equipment and associated electrical and control systems; and (vii) all ancillary and appurtenant improvements, costs and expenses related to the foregoing and the financing thereof; and

WHEREAS, by resolutions of the Authority adopted on May 23, 2017, and August 22, 2017 (collectively, the "Original SEQRA Proceedings"), the Authority (i) determined that the Original Project constituted a Type I Action within the meaning of the State Environmental Quality Review Act and the regulations of the New York State Department of Environmental Conservation promulgated thereunder (collectively, "SEQRA"), (ii) assumed "lead agency" status for the purpose of conducting a coordinated review under SEQRA with respect to the Original Project; and (iii) determined that the Original Project will not have a significant adverse impact on the environment and issued a Negative Declaration under SEQRA to such effect; and

WHEREAS, in order to provide for the financing of the cost of the Original Project, the Authority adopted an Initial Bond Resolution on May 22, 2018 (the "Original Initial Bond Resolution") authorizing the issuance, pursuant to the Indenture, of up to \$34,200,000 aggregate principal amount of its Water and Sewer System Revenue Bonds in one or more series and in anticipation of the issuance of such bonds, the issuance, in one or more series, of up to \$34,200,000 aggregate principal amount of its Water and Sewer System Revenue Bond Anticipation Notes (the specific terms, interest rates and actual principal amounts of each such series of such bonds or notes to be approved by subsequent resolutions of this Board and determined pursuant to supplemental indentures to the Indenture to be executed in connection therewith); and

WHEREAS, following the completion of the Original SEQRA Proceedings, the Authority determined to update and modify the routing and alignment of certain of the sewer mains to be installed as part of the Original Project to include additional installation areas (the Original Project, as so updated and modified, being hereinafter referred herein as the "Project"); and

WHEREAS, by resolution of the Authority adopted on February 26, 2019 (the "Amended SEQRA Resolution"), the Authority amended the Original SEQRA Proceedings, by determining that the Project, as so updated and modified, will not have a significant adverse impact on the environment and issued an amended Negative Declaration under SEQRA to such effect; and

WHEREAS, in connection with the aforementioned modifications included in the Project and the adoption of the Amended SEQRA Determination, and in order to accommodate the possible need to fund out of the proceeds of the Water and Sewer System Revenue Bonds to be issued for the Project one or more deposits to a Debt Service Reserve Account for each series of such bonds, in the estimated aggregate amount of up to \$1,200,000, the Authority, by resolution adopted on February 26, 2019, amended and restated the Original Bond Resolution in its entirety so as to increase the maximum aggregate principal amount of Water and Sewer System Revenue Bonds authorized to be

issued for the Project to \$35,400,000 (as so amended and restated, the "Initial Bond Resolution"); and

WHEREAS, in order to provide for the initial financing of the cost of the Project the Authority now proposes to authorize the issuance of up to \$34,200,000 of its Water and Sewer System Revenue Bond Anticipation Notes, Series 2019 pursuant to the Indenture and a proposed Eighth Supplemental Indenture, to be entered into between the Authority and the Trustee (the "Eighth Supplemental Indenture"), but with the expectation that the \$34,200,000 maximum aggregate principal amount of such notes to be issued by the Authority shall be offset or reduced by the aggregate amount of certain grant monies expected to be received by the Authority with respect to the Project.

NOW, THEREFORE, BE IT RESOLVED by the Wayne County Water and Sewer Authority as follows:

Section 1. In anticipation of the issuance of the Bonds, it is desirable and in the public interest of the Authority to issue its Water and Sewer System Revenue Bond Anticipation Notes, Series 2019 (the "Series 2019 Notes") in the aggregate principal amount of up to \$34,200,000 pursuant to the Indenture, as amended and supplemented by the Eighth Supplemental Indenture, and to sell the Series 2019 Notes to the New York State Environment Facilities Corporation ("EFC") pursuant to a certain proposed Project Finance Agreement to be entered into between the Authority and EFC (the "Project Finance Agreement"); provided, however, that such maximum principal amount of the Series 2019A Notes shall be subject to reduction in such amount as may hereinafter be determined by the Chairman (or Vice Chairman) or Executive Director of the Authority in accordance with the delegation of authority set forth in Sections 4(a) and 5(a) hereof, to account for all or a portion of any grant monies hereinafter awarded or made available to the Authority with respect to the Project, including without limitation any grant funds to be advanced by EFC in accordance with the Project Finance Agreement.

Section 2. The form and substance of the Eighth Supplemental Indenture (in substantially the form presented to this meeting) are hereby approved, and the Secretary is hereby directed to include a copy of the form of the Eighth Supplemental Indenture, as submitted to this meeting, with the records of the Authority.

Section 3. The form and substance of the Project Finance Agreement (in substantially the form presented to this meeting) are hereby approved, and the Secretary is hereby directed to include a copy of the form of the Project Finance Agreement, as submitted to this meeting, with the records of the Authority.

Section 4. The Authority is hereby authorized to issue, execute, sell and deliver to the EFC the Series 2019 Notes in the aggregate principal amount of up to \$34,200,000 pursuant to the Act and in accordance with this Resolution, the Indenture, the Eighth Supplemental Indenture and the Project Finance Agreement; provided that:

(a) The Series 2019 Notes authorized to be issued, executed, sold and delivered pursuant to this Section 4 (i) shall be issued, executed and delivered at such time as the Chairman (or Vice Chairman) or Executive Director of the Authority shall determine, (ii) shall be in such principal amount (not to exceed \$34,200,000) as is hereinafter approved by the Chairman (or Vice Chairman) or Executive Director of the Authority in accordance with Section 5(a) hereof, after taking in account the amount and expected timing of receipt of grant moneys to be advanced to the Authority for the Project, including without limitation, grant monies expected to be advanced by EFC in accordance with the Project Finance Agreement; (iii) shall bear interest at such rate or rates as are set forth in the Series 2019 Notes, the Eighth Supplemental Indenture and the Project Finance Agreement or as are hereinafter approved by the Chairman (or Vice Chairman) or Executive Director of the Authority in accordance with Section 5 hereof, and (iv) shall be subject to prepayment prior to maturity, and have such other provisions and be issued in such manner and on such

conditions as are or shall be set forth or provided for in the Indenture, the Eighth Supplemental Indenture and the Project Loan Agreement, all of which provisions are specifically incorporated herein with the same force and effect as if fully set forth in this Resolution.

(b) The Series 2019 Notes shall be issued solely for the purpose of providing funds to finance the Project and pay certain costs incidental to the issuance of the Series 2019 Notes.

(c) The Series 2019 Notes and the interest thereon, if any, are not and shall never be a debt of the State of New York or Wayne County, New York, and neither the State of New York nor Wayne County, New York shall be liable thereon.

(d) The Series 2019 Notes, together with interest payable thereon, if any, shall be special obligations of the Authority, payable solely from the revenues and receipts derived from operation of the Authority's water and sewer system facilities and from the enforcement of the security provided by the Indenture.

(e) The sale of the Series 2019 Notes shall be subject to the approval of the New York State Comptroller, in accordance with subdivision 10 of Section 1199-hh of the Act.

Section 5.

(a) The Chairman (or Vice Chairman) or Executive Director of the Authority is hereby authorized, on behalf of the Authority, to execute and deliver the Series 2019 Notes, the Eighth Supplemental Indenture and the Project Finance Agreement (hereinafter collectively called the "Financing Documents"), and the Secretary of the Authority is hereby authorized to affix the seal of the Authority thereto where appropriate and to attest the same, all in substantially the forms thereof presented to this meeting with such changes, variations, omissions and insertions as the Chairman (or Vice Chairman) or Executive Director shall approve. The execution of the Financing Documents by the Chairman (or Vice Chairman) or Executive Director shall constitute conclusive evidence of such approval.

(b) The Chairman (or Vice Chairman) or Executive Director is further hereby authorized, on behalf of the Authority, to designate any additional Authorized Representatives of the Authority (as defined in and pursuant to the Indenture).

Section 6. The officers, employees, and agents of the Authority are hereby authorized and directed for and in the name and or behalf of the Authority to do all acts and things required or provided by the provisions of the Financing Documents, and to execute and deliver all such additional certificates, instruments and documents, including the Financing Documents and to do all such further acts and things as may be necessary or in the opinion of the officer, employee, or agent acting, desirable and proper to effect the purposes of the foregoing resolution and to cause compliance by the Authority with all of the terms, covenants, and provisions of the Financing Documents binding upon the Authority.

Section 7. It is hereby found and determined that all formal actions of the Authority concerning and relating to the adoption of this resolution were adopted in an open meeting of the Authority; and that all deliberations of the Authority and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements.

Section 8. This Resolution shall take effect immediately and the Series 2019 Notes are hereby ordered to be issued in accordance with this Resolution.

The question of the adoption of the foregoing Resolution was duly put to vote on roll call, which resulted as follows:

Mr. Scudder	VOTING	Aye
Ms. Johnson	VOTING	Aye
Ms. Furguson	VOTING	Aye
Mr. Humbert	VOTING	Aye
Mr. Hammond	VOTING	Aye
Mr. Ross	VOTING	Aye
Mr. LaGasse	VOTING	Aye
Mr. Blied	VOTING	Aye

The Resolution was thereupon declared duly adopted.

Mr. Aman reported that the Town of Walworth appears to be in favor of joining the Western Regional WWTP project despite the fact that the cost of joining the Authority project appears to exceed substantially the initial cost estimates of upgrading the Walworth plant. He has not received anything official from the town, but the analysis of the options is expected soon. There are some advantages if Walworth joins the project, such as more units along the sewer main that would be constructed between Walworth and the Quaker Road force main. There is potential benefit to all. Mr. Howard remarked that a lot will depend on the DEC and EFC agreeing to support the inclusion of Walworth. It would mean a significant number of changes, including upgrading the plant from a 3A to a 4A, more administrative and personnel costs, higher sludge processing costs and so on. Under the legal structure that has been set up, there appears to be no need for a permissive referendum, only a public hearing. A letter of agreement or Memorandum of Understanding with Walworth to formalize even the preliminary steps would be needed if the town intends to participate.

Regional Water Storage Tank Update

Mr. Aman reported that the Northern Border Regional Commission grant application for \$500,000 was submitted. He hopes to hear by July if it was successful. He heard from Williamson Supervisor Anthony Verno that the town board had met and committed to being a partner in the project, but with a cap of \$3.1 million. This is the amount the town would need to expend to rehabilitate their water storage tank and related equipment if done independently by the Town. There is a meeting scheduled for Friday, June 7 with the other participants to affirm their continued support in view of Williamson's requirement. There will be an increase in the resultant annual costs to each benefitting property within the other five Towns because of this but Mr. Aman feels it continues to be a fair arrangement that would be in the best interest of the Authority and each of the potential Participating Municipalities.

Port Bay Sewers Update

Ms. Furguson reported that there had been another meeting, including representatives from MRB and the Town of Wolcott. She voiced her frustration at an apparent lack of communication among the parties about the timing of installation of grinder pumps and the start of operations when residents can hook up to the system. Mr. Aman distributed a letter drafted by MRB for the supervisors of Wolcott and Huron to send to the residents, clarifying the project status and answering general questions about the responsibilities of residents. He stressed that this is a very complicated project with many obstacles arising from the closeness of residences and the uneven terrain but even so, he feels the project is progressing well. Another meeting is scheduled for June 3 to discuss the components of Contract No. 2, which involves alterations to the Village of Wolcott Pump Station and new equalization facilities and which has not yet gone to bid.

Mr. LaGasse left the meeting.

Miscellaneous Water Projects

Arcadia WD 17: Mr. Monroe reported that all the pipe is installed and the directional drill contractor, Turner Underground, would be drilling under the railroad line the next day. After that drill is tied in, cleanup will begin.

Arcadia WD 16: Mr. Monroe reported that bids were received on April 30 for water main pipe and on May 23 for the materials for the Arcadia Water District #16 project. There were six pipe bids received; the low bidder was E. J. Prescott bidding Iplex Pipe, which the Authority has used successfully. After due discussion and deliberation, Mr. Scudder moved, Mr. Ross seconded and all members present unanimously approved the following resolution:

WHEREAS, the Members of the Authority, in accordance with Article 8 of the Authority's Procurement Policy, make the following determinations: (i) the proposed awardee has been found to be responsible; (ii) the proposed awardee has complied with the Authority's Procurement Policy; (iii) the proposed awardee has disclosed all information required by the Authority's Procurement Policy; and (iv) the procurement process did not involve conduct that is prohibited by the Public Officers Law and the Authority's Procurement Policy.

THEREFORE, BE IT RESOLVED that the bid for the water main pipe for the Arcadia Water District #16 project be awarded to the lowest responsible bidder, E. J. Prescott, as follows:

- 20,800 linear feet of 8" Pressure Class 235, DR-18 Iplex PVC Water Main Pipe at \$6.33 per linear foot
- 200 linear feet of 6" Pressure Class 235, DR-18 Iplex PVC Water Main Pipe at \$3.66 per linear foot
- 740 linear feet of 4" Pressure Class 235, DR-18 Iplex PVC Water Main Pipe at \$1.86 per linear foot

Mr. Monroe reviewed with the Board the list of vendors with the lowest responsible bids for the materials for the project. There were seven bidders. He explained that he recommended that a few items be awarded on the basis of "best value" because that would be in the best interest of the Authority to coordinate items from the same supplier in order to recognize quantity pricing and shipping costs. He remarked that the costs, like those for Arcadia 17 last year, are higher than the Authority has been paying for materials, because the American Iron and Steel (AIS) provision requires USDA Rural Utilities Service (RUS) water assistance recipients to use iron and steel products that are produced in the United States. This will likely be a requirement for each Rural Development-funded project going forward. After due discussion and deliberation, Mr. Humbert moved, Mr. Ross seconded and all members present unanimously approved the following resolution:

WHEREAS, the Members of the Authority, in accordance with Article 8 of the Authority's Procurement Policy, make the following determinations: (i) the proposed awardees have been found to be responsible; (ii) the proposed awardees have complied with the Authority's Procurement Policy; (iii) the proposed awardees have disclosed all information required by the Authority's Procurement Policy; and (iv) the procurement process did not involve conduct that is prohibited by the Public Officers Law and the Authority's Procurement Policy.

THEREFORE, BE IT RESOLVED, that the bids for the materials for the Arcadia Water District #16 be awarded to the lowest responsible bidders as follows:

Ti Sales, Inc.				Unit Price	Subtotal
6" Gate Valve MJ x MJ - AVK	45	each	\$ 541.44	\$	24,364.80
8" Gate Valve MJ x MJ - AVK	38	each	\$ 861.49	\$	32,736.62
Hydrant Unit, from MJ Inlet to Bonnet -AVK	41	each	\$ 1,955.81	\$	80,188.21
			Total	\$	137,289.63

Core and Main LP			Unit Price		Subtotal
2-piece Valve Box with Lid - EJ Group	86	each	\$ 135.00	\$	11,610.00
Valve box: Slide Top and Lid ONLY – EJ Group	24	each	\$ 73.55	\$	1,765.20
8" 11-1/4 degree MJ bend - Star	6	each	\$ 97.00	\$	582.00
8" 22-1/2 degree MJ bend - Star	6	each	\$ 106.07	\$	636.42
8" 45 degree MJ Bend - Star	12	each	\$ 108.49	\$	1,301.88
8" MJ Plug - Star	5	each	\$ 79.40	\$	397.00
6" MJ 4-way Cross - Star	1	each	\$ 209.70	\$	209.70
8" MJ x 8" MJ x 8" MJ Tee - Star	12	each	\$ 199.40	\$	2,392.80
8 x 6" MJ Tee - Star	2	each	\$ 167.88	\$	335.76
8" PVC Bell-Spigot Joint Restraint - Ford	50	each	\$ 56.07	\$	2,803.50
6" PVC Bell-Spigot Joint Restraint - Ford	10	each	\$ 35.32	\$	353.20
8" MJ x MJ Solid Sleeve - Star	26	each	\$ 106.07	\$	2,757.82
6" MJ x MJ Solid Sleeve - Star	4	each	\$ 81.22	\$	324.88
12" MJ Restraints for PVC - Ford 1500 series	2	each	\$ 69.75	\$	139.50
8" MJ Restraints for PVC - Ford 1500 series	290	each	\$ 34.95	\$	10,135.50
6" MJ Restraints for PVC - Ford 1500 series	25	each	\$ 23.72	\$	593.00
4" MJ Restraints for PVC - Ford 1500 series	4	each	\$ 20.88	\$	83.52
12" x 8" MJ Reducer - Star	1	each	\$ 173.94	\$	173.94
6" x 4" MJ Reducer - Star	2	each	\$ 53.94	\$	107.88
8" x 6" x 8" Anchor Tee - Star	41	each	\$ 192.73	\$	7,901.93
6" x 3 ft Anchor Pipe - Clear Water	36	each	\$ 137.56	\$	4,952.16
6" x 2 ft Anchor Pipe - Clear Water	8	each	\$ 112.66	\$	901.28
6" x 1 ft Anchor Pipe - Clear Water	2	each	\$ 92.25	\$	184.50
2" Blow-off Assembly W/ Stainless Nipples and Bend	3	each	\$ 1,021.84	\$	3,065.52
1" SS Tapping Saddle for 8" PVC - Smith-Blair 372	40	each	\$ 74.70	\$	2,988.00
1" SS Tapping Saddle for 6" PVC - Smith-Blair 372	1	each	\$ 71.32	\$	71.32
1" SS Tapping Saddle for 4" PVC - Smith-Blair 372	2	each	\$ 67.46	\$	134.92
1" Polyethylene CTS 200 psi Water Service Tubing - ADS	400	feet	\$ 0.35	\$	140.00
Underground Warning Tape, 1000 ft roll - Omega	22,000	feet	\$ 0.035	\$	770.00
				\$	57,813.13

Blair Supply			Unit Price		Subtotal
6" Mechanical Gasket Pack with 4-1/2" T-Bolts - Birmingham	130	each	\$ 10.70	\$	1,391.00
8" Mechanical Gasket Pack with 6" T-Bolts - Birmingham	24	each	\$ 30.80	\$	739.20
8" Mechanical Gasket Pack with 4" T-Bolts - Birmingham	325	each	\$ 11.00	\$	3,575.00
6" Mechanical Gasket Pack with 6" T-Bolts - Birmingham	4	each	\$ 30.20	\$	120.80
6" Mechanical Gasket Pack with 4" T-Bolts - Birmingham	36	each	\$ 10.40	\$	374.40
4" Mechanical Gasket Pack with 4" T-Bolts - Birmingham	6	each	\$ 7.80	\$	46.80
12" Mechanical Gasket Pack with 4" T-Bolts - Birmingham	2	each	\$ 15.20	\$	30.40
1" Corporation Stop - Lead Free Brass - Ford	43	each	\$ 40.00	\$	1,720.00
1" Curb Stop - Lead Free Brass - Ford	43	each	\$ 79.50	\$	3,418.50
1" SS Insert - Ford	100	each	\$ 1.20	\$	120.00
				\$	11,536.10

Huron WD 8: Mr. Aman remarked that there was nothing of substance to report.

Mill Street, Marion: Mr. Monroe reported that he received final approval for this project from the Department of Health today. He hopes to start the project in a few weeks.

Miscellaneous Meetings

Mr. Aman reported that Mr. Ceratt had made arrangements to have a representative of Public Employee Safety and Health (PESH) visit our operations center to consult with us to proactively audit the Authority's facilities for the purpose of ensuring that the Authority is following all applicable requirements. This is a preventative measure in advance of an unannounced inspection. The visit with the representative was very positive; he will compile a list of recommendations.

Mr. Ceratt thanked the Board for the opportunity to attend the recent Rural Water conference. He, along with Seth Galek and Mr. Monroe, felt the opportunity to network with peers and meet with vendors was very valuable.

Monthly Report

Mr. Monroe presented a verbal monthly report. The crews have begun the replacement of parts of the lead water services in the right-of-way in the former Village of Lyons and have only two remaining to install before an initial list can be handed off to the contractor who is replacing the private portions of the services. He remarked that stakeouts for natural gas have been a challenge.

Mr. Aman informed the board that a ceremony to dedicate the large conference room in memory of David Lyon, long-time Chairman of the Authority Board until his death in 2016, was being scheduled for 3 p.m. ahead of the board meeting on June 25. He invited all to attend.

There being no further business, upon a motion by Mr. Scudder, seconded by Mr. Ross, the meeting was adjourned at 5:50 p.m.

Respectfully submitted by:



Demaris Verzulli, Secretary of the Meeting

