

**WAYNE COUNTY WATER AND SEWER AUTHORITY
BOARD MEETING MINUTES**

Meeting of: Tuesday, July 26, 2022

Location: Wayne County Water & Sewer Authority Operations Center, Walworth, New York

Present: LaVerne Blik, Robert Hutteman, David Scudder, Lori Furguson, William Hammond, Dan LaGasse, Donald Ross

Participating via Conference Phone:
Mark Humbert

Absent: Jean Johnson

Advisors Present: Michael Howard, General Counsel

Staff Present: Martin J. Aman, Executive Director
Jason Monroe, Director of Operations
Derek Ceratt, Technical Director
Peter DiBenedetto, Operational Support
Jessica Freling, Administrative Assistant
Sheryl LaDelfa, Accounting Manager
Demaris Verzulli, Secretary of the Meeting

Visitors: None

Chairman LaVerne Blik called the meeting to order at 4:00 p.m. and led the meeting in the Pledge of Allegiance.

I. Chairman's Report

Adoption of Minutes

After due discussion and deliberation, Mr. Ross moved, Mr. LaGasse seconded and all members participating unanimously approved the following resolution:

RESOLVED, that the minutes of the June 28, 2022 meeting of the Wayne County Water and Sewer Authority be accepted with no changes.

Correspondence: None

Mr. Humbert entered the meeting remotely.

II. Treasurer's Report

Ms. LaDelfa invited questions on the warrant, which had previously been distributed to the Board members for examination. After due discussion and deliberation, Mr. LaGasse moved, Ms. Furguson seconded and all members participating unanimously approved the following resolution:

RESOLVED, that the following claims are hereby authorized and directed to the Treasurer for payment: Vouchers 22-1118 to 22-1300 totaling \$770,385.69.

Ms. LaDelfa invited questions on the Financial Statements for the month of June, which had previously been distributed to the Board members for examination. After due discussion and deliberation, Ms. Furguson moved, Mr. Hammond seconded and all members participating unanimously approved the following resolution:

RESOLVED, that the Wayne County Water and Sewer Authority's Monthly Financial Statements for June 2022 be approved and accepted.

Mr. Scudder entered the meeting.

III. **Agenda Items**

Regional Water Storage Tank Project Update

Mr. Aman reported that he had been contacted by the Wayne County Board of Elections to explore the possibility of using the Joy Road Pump Station/Satellite site as a polling location for the Town of Sodus. The current location, a school building on Joy Road, is in disrepair and unsafe for use. Scott Snyder has given a tour of the site to the BOE representatives and they feel the site would fulfill their needs. They would prefer that the driveway and parking area be paved, and there may be grant funds available for that. The Authority's insurance company, NYMIR, assured Mr. Aman that they insure a number of clients where municipal buildings are used for polling. There was discussion of the times of day that are covered in elections. After due discussion and deliberation, Mr. LaGasse moved, Ms. Furguson seconded and all members participating unanimously approved the following resolution:

RESOLVED, that the Wayne County Board of Elections be allowed to use the Joy Road Pump Station/Satellite site as a polling place in the Town of Sodus.

Renewal of Red Creek Water Operations Contract

Mr. Aman reported that the Temporary Water System Operations Agreement with the Village of Red Creek had expired in April. This agreement began two years ago and supplies a designated operator for 20 hours a week to replace meters, do turn offs for repairs, and other basic tasks. Mr. Aman had been reluctant to extend this agreement until the Village took necessary action on various sewer issues. This has been resolved, and Mr. Aman asked the Board to extend the agreement for a year by an addendum, as before. After due discussion and deliberation, Ms. Furguson moved, Mr. Scudder seconded and all members participating unanimously approved the following resolution:

RESOLVED, that the Executive Director be authorized to execute and deliver Addendum No. 2 to the Water System Operations Agreement with the Village of Red Creek for operation and maintenance of the Village water system for a term of one year through April 30, 2023.

Update on LIHWAP Program

Ms. Freling reported that the Authority had started taking payments from this Low Income program in January and the total received so far is over \$48,000. This program serves individual homes and apartments, but not mobile home parks. Mr. Aman remarked that the Authority has resumed turn offs for non-payment, targeting accounts \$1,000 or more in arrears.

Miscellaneous Water Projects

Mr. Aman reported that Arcadia 15 should be on course for a 2023 start, but the budget was prepared two or three years ago and costs have risen 50% on average. Even though the project engineers prepared a conservative estimate for the town, costs have risen well beyond the estimate. Arcadia will likely need their engineers to update the cost. Another possible project for late 2022 is a raw water line replacement for the Village of Palmyra. Potential routes have been examined for this line.

Miscellaneous Meetings

Mr. Aman reported that there have been many meetings with engineers and others to discuss the Western Regional Wastewater Plant Project and potential strategies to reduce project costs. Meetings have been scheduled with DEC to discuss a number of value-engineering concepts and efforts are underway to restructure Contract 2 into two separate components - bids for the pump stations and force main - in an effort to generate increased competition. The potential for additional grants is also being explored. In addition, a meeting was held on July 12 with the Participating Municipalities to brief them on the results of the initial bidding as well as potential strategies to reduce the financial impact on users.

Monthly Operations

Mr. Monroe reported that the crew has been installing pipe on Route 88, starting at Fairville and working north. There are some difficult areas such as slopes behind a guardrail and installing under power lines. To date, some 14,000 feet of 12-inch pipe has been installed with 3,500 installed since the June Board meeting. He also reported that a crew has been focused on repair or replacement of seven valves and a number of leaking water services on Canal Street in Lyons. This focus is necessary since the Highway Superintendent has scheduled the re-paving of the street. The distribution system on the street is a link to almost a third of the village, so the upgrading of valves will enable future repairs to be made without leaving a large area without water.

Mr. DiBenedetto displayed photos of work on the Regional Water Tank site, including the tank access ladder with a safety plate on the bottom to prevent unauthorized access. He showed progress on the exterior and interior of the chemical feed building, which awaits electrical installations. Verizon is upgrading their cellular antennas on the Shaker Heights water tank. Mr. DiBenedetto showed how a 125-foot bucket lift is accessing the tank, and the intent is to investigate options to take over the rental there and use it to access the underside of the round tank, which is covered in algae and dirt, to clean it. A photo of the cleaned reed beds at the Red Creek Regional Plant illustrated how the reeds have now populated after the first cleaning.

Mr. Ceratt reported that the summer crew has maintained and painted 808 hydrants so far this year, with the next areas to include south of Marion, areas out east and portions of Sodus. The maintenance goal is 1,250, about a quarter of the Authority's total of hydrants. He is very impressed with the work of this year's crew; they work well together with camaraderie. They designed and purchased sweatshirts for themselves, and gifted him with one with his name on it. He also reported that there has been an issue with the AC system at the Red Creek plant. It is an old system that needs to be replaced. He has obtained quotes from two contractors. The lower quote of about \$4,800 is for a heat pump system which Operator Seth Galek prefers.

In response to questions by Mr. Scudder, Mr. Monroe reported that all four pickup trucks that had been on order have been delivered and two old ones will go up for auction in the fall, and Ms. Freling reported that the final reporting on the record retention grant has been completed and a check will be received soon.

Executive Session

At 4:29 p.m., after due discussion and deliberation, Ms. Furguson moved, Mr. Scudder seconded and all members participating unanimously approved the following resolution:

RESOLVED, that the Board adjourn into Executive Session to discuss matters leading to the appointment of a particular corporation in connection with procurement for the Regional Water Storage Tank Project.

At 5:16 p.m., Ms. Furguson moved, Mr. Scudder seconded and all members participating unanimously approved the following resolution:

RESOLVED, that the Board return to Open Session.

After due discussion and deliberation, Mr. Hutteman moved, Mr. Ross seconded and all members participating unanimously approved the following resolution:

RESOLVED, that the Canal Crossing portion of the 2022 Directional Drill Bid – Combined Sites for the Regional Water Tank Project be awarded to Turner Underground Utilities, Inc., P O Box 325, Webster, NY 14580 as follows: \$129.00 per linear foot to bore and pull back 449 feet of 12-inch HDPE pipe in earth and \$189.00 per linear foot to bore and pull back 377 linear feet of 12-inch HDPE pipe in rock.

There being no further business, upon a motion by Mr. LaGasse, seconded by Mr. Hammond, the meeting was adjourned at 5:18 p.m.

Respectfully submitted by: 
Demaris Verzulli, Secretary of the Meeting